



COLLEGE AND CAREER ADVANTAGE

33122 Valle Road in San Juan Capistrano

GOVERNING BOARD MEETING TRAINING ROOM 2

September 14, 2022
9:00 a.m.

Members of the public may attend the meeting in person. As a Public School District, we must follow the guidelines established by the California Department of Health specifically for schools. These guidelines act as our standard of care. Per CDPH and Cal/OSHA guidelines, the use of masks is strongly recommended, but not required, when indoors at the District office. If participants choose not to attend the Board meeting in person, the District has provided the following option for the public to address the Board. Please submit a request by using [this form](#). Register only if you are not attending in person. Those who have registered to comment will receive an email prior to the meeting with information on how to join and comment via a Zoom link. If you are attending in person, a speaker card will need to be submitted prior to the agenda item per Bylaws of the Board 9323, Meeting Conduct. Members of the public shall have an opportunity to address the Board regarding items on the agenda to be considered during Closed Session prior to the Board adjourning the meeting to Closed Session. Individual presentations are limited to a maximum of three (3) minutes; however, the time assigned for individual presentations could be fewer than three minutes depending upon the total number of speakers who wish to address a specific agenda topic. Detailed guidelines and information on what to do if you wish to address the Board of Trustees is provide on the next page under Oral Communications.

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324 Board Minutes, all regular School Board Meetings will be audio recorded.

AGENDA

CALL TO ORDER

ROLL CALL:	Present	Absent
Trustee Davis	_____	_____
Trustee Jones	_____	_____
Trustee McNicholas	_____	_____
Trustee Perry	_____	_____
Trustee Vickers	_____	_____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

ACTION/VOTE

Motion _____ Second _____ Vote _____

BOARD COMMENTS

EXECUTIVE DIRECTOR'S REPORT

ORAL COMMUNICATIONS

Addressing the Board. The Governing Board encourages citizens to participate in the operation of the CCA and, in turn, desires to be responsive to the needs of the school community. Any person may address the Board concerning an item on the agenda. The Board President may exercise judgement as to the time allotted to each speaker or on each subject. Board policy states that presentations are generally limited to three minutes for each speaker and a maximum of twenty minutes to each subject.

For Items on the Agenda: If you wish to address the Board regarding an item on the Board agenda, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific Board item you wish to address and the Board President will call upon you to speak when the agenda item is being discussed.

For Items Not on the Agenda: If you wish to address the Board regarding a matter which is not included on the meeting agenda but which is within Board jurisdiction, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific subject you wish to address. The Board President will call upon you to speak at the appropriate time. The Board is prohibited from taking action at the meeting on any matter not included on the posted agenda.

The Governing Board encourages citizens to participate in public school matters, and there is a professional staff of administrators available to handle most matters of public concern. It is expected that matters ordinarily will be presented to the administrative staff prior to the Board's involvement. It is requested that individuals who speak during the public meeting will be courteous and avoid remarks which reflect adversely on the character or motives of any person, or his or her race, religion, political views or economic status.

Reasonable Accommodation. *In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Executive Director or designee in writing by noon on the Monday before the scheduled meeting. Such notification shall provide CCA personnel time to make reasonable arrangements to assure accessibility to the meeting.*

COMMENTS FROM THE PUBLIC

DISCUSSION

Non-agenda items. Individuals may be limited to 3 minutes. To submit comments, please click [here](#).

CONSENT CALENDAR

All matters listed under the consent calendar are considered to the Board to be routine and will be enacted by the Board in one motion in the form listed below. Usually no discussion will occur on these items; however, any member of the Board, audience or staff may request discussion of specific items on the consent calendar.

- 1. MINUTES** Pages 1-5
Approval of the minutes of the Board meeting on June 29, 2022 (supporting information).
- 2. PURCHASE ORDERS** Pages 6-14
Board to ratify/approve purchase orders as presented (supporting information).
- 3. CHECKS** Pages 15-17
Board to ratify/approve checks as presented (supporting information).
- 4. PERSONNEL ASSIGNMENT ORDER** Pages 18-19
Board to ratify/approve personnel assignment order as presented (supporting information).
- 5. GRANT SUB-AGREEMENT BETWEEN RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD) AND COLLEGE AND CAREER ADVANTAGE (CCA) REGIONAL OCCUPATIONAL PROGRAM** Pages 20-26
Board to ratify/approve the Grant Sub-Agreement between RSCCD and CCA. The purpose of the Grant Sub-Agreement is to support and host the Strong Workforce Program K12 Pathway Coordinator. The Pathway Coordinator provides technical assistance and support to local educational agencies in implementing career technical education courses, programs and pathways. The period of this Sub-Agreement shall be from July 11, 2022 through September 30, 2023.
- 6. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN COLLEGE AND CAREER ADVANTAGE AND CAPISTRANO UNIFIED SCHOOL DISTRICT** Pages 27-31
Board to ratify/approve the MOU between CCA and CUSD for six sections of Culinary Arts/Culinary Baking at Aliso Niguel High School, three sections of TV Broadcast Journalism/Video Production at San Juan Hills High School, three sections of Theater/Actors Repertory at Dana Hills High School, six sections of Automotive Mechanics/Technology/Diagnostics at San Clemente High School, six sections of Woodshop at Newhart Middle School (supporting information).

- 7. MEMORANDUM OF UNDERSTANDING (MOU) WITH ORANGE COUNTY DEPARTMENT OF EDUCATION** Pages 32-40
Board to ratify/approve MOU for credentialing services with Orange County Department of Education effective July 1, 2022 through June 30, 2023. There is no cost to the organization (supporting information).
- 8. STIPENDS** Pages 41-42
Board to ratify/approve stipends for certain CTE courses requiring instructors to perform additional work outside of their regular teaching assignment (supporting information).
- 9. FIRST READING – BOARD POLICY 0000 – MISSION/VISION** Page 43
Board Policy 0000, Mission/Vision, is presented to the Board for review. The Board Policy has been updated to reflect the Organization’s correct name and to change the administrative title of Superintendent to Executive Director. Per Board Policy 9310, the Board may waive second reading or may require an additional reading if necessary (supporting information).
- 10. FIRST READING – BOARD POLICY 0100 – PHILOSOPHY** Pages 44-45
Board Policy 0100, Philosophy, is presented to the Board for review. The Board Policy has been updated to reflect the Organization’s correct name and to change the administrative title of Superintendent to Executive Director. Per Board Policy 9310, the Board may waive second reading or may require an additional reading if necessary (supporting information).
- 11. FIRST READING – BOARD POLICY 0200 – GOALS FOR COLLEGE AND CAREER ADVANTAGE REGIONAL OCCUPATIONAL PROGRAM** Page 46-48
Board Policy 0200, Goals for College and Career Advantage Regional Occupational Program, is presented to the Board for review. The Board Policy has been updated to reflect the Organization’s correct name and to change the administrative title of Chief Executive Officer to Executive Director. Per Board Policy 9310, the Board may waive second reading or may require an additional reading if necessary (supporting information).
- 12. FIRST READING – BOARD POLICY 0410 – NONDISCRIMINATION IN COLLEGE AND CAREER ADVANTAGE PROGRAMS AND ACTIVITIES** Pages 49-51
Board Policy 0410, Nondiscrimination in College and Career Advantage Programs and Activities, is presented to the Board for review. The Board Policy has been updated to reflect the Organization’s correct name and to change the administrative title of Chief Executive Officer to Executive Director. Per Board Policy 9310, the Board may waive second reading or may require an additional reading if necessary (supporting information).

13. FIRST READING – BOARD POLICY 0440 – COLLEGE AND CAREER ADVANTAGE REGIONAL OCCUPATIONAL PROGRAM TECHNOLOGY PLAN Pages 52

Board Policy 0440, College and Career Advantage Regional Occupational Program Technology Plan, is presented to the Board for review. The Board Policy has been updated to reflect the Organization’s correct name and to change the administrative title of Chief Executive Officer to Executive Director. Per Board Policy 9310, the Board may waive second reading or may require an additional reading if necessary (supporting information).

14. FIRST READING – BOARD POLICY 0450 – COMPREHENSIVE SAFETY PLAN Pages 52-54

Board Policy 0450, Comprehensive Safety Plan, is presented to the Board for review. The Board Policy has been updated to reflect the Organization’s correct name and to change the administrative title of Chief Executive Officer to Executive Director. Per Board Policy 9310, the Board may waive second reading or may require an additional reading if necessary (supporting information).

15. FIRST READING – BOARD POLICY 0500 - ACCOUNTABILITY Pages 55-56

Board Policy 0500, Accountability, is presented to the Board for review. The Board Policy has been updated to reflect the Organization’s correct name and to change the administrative title of Chief Executive Officer to Executive Director. Per Board Policy 9310, the Board may waive second reading or may require an additional reading if necessary (supporting information).

Motion _____ Second _____

**ACTION/
ROLL CALL**

ROLL CALL: Trustee Davis _____
Trustee Jones _____
Trustee McNicholas _____
Trustee Perry _____
Trustee Vickers _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR A ROLL CALL VOTE.

DISCUSSION/ACTION ITEMS

16. DISCUSSION REGARDING FUTURE BOARD MEETINGS **DISCUSSION**

Board to discuss future Board meetings and the requirements to implement Assembly Bill 361, Government Code section §54953(b) (no supporting information).

Contact: Dr. Paul Weir, Executive Director

- 17. UNAUDITED ACTUALS** Pages 57-94
ACTION/VOTE
 Board to review and consider approval for certification of the 2021-22 unaudited actuals (supporting information).
Contact: Melanie Inskeep, Accountant
 Motion _____ Second _____ Vote _____
- 18. ACTUARIAL STUDY OF RETIREE HEALTH LIABILITIES** Page 95
ACTION/VOTE
 Board to review and acknowledge receipt of Actuarial Study of Retiree Health Liabilities prepared by Total Compensation Systems, Inc. (under separate cover).
Contact: Melanie Inskeep, Accountant
 Motion _____ Second _____ Vote _____
- 19. ORGANIZATIONAL GOALS 2022-23** Pages 96-97
DISCUSSION
 Board to review and discuss the proposed 2022-2023 Organizational Goals (supporting information).
Contact: Dr. Paul Weir, Executive Director
- 20. ENROLLMENT DATA – FALL 2022** Page 98
DISCUSSION
 Board to receive enrollment data for middle schools and high schools for Fall 2022 (supporting information).
Contact: Dr. Paul Weir, Executive Director
- 21. COURSE INVENTORY** Page 99
ACTION/VOTE
 Board to approve additional course offerings for Fall 2022 (supporting information).
Contact: Dr. Paul Weir, Executive Director
 Motion _____ Second _____ Vote _____
- 22. INSTRUCTIONAL UPDATE ON INDUSTRY CERTIFICATIONS** Page 100-101
DISCUSSION
 Board to receive data on 2021-2022 industry certificates and industry certificates for the adult program (supporting information).
Contact: Dr. Paul Weir, Executive Director
- 23. ADJOURNMENT _____ a.m.** ACTION/VOTE
 Motion _____ Second _____ Vote _____

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: June 29, 2022 MINUTES

President Perry called the meeting to order at 9:03 a.m.

Call to Order

ROLL CALL: Present: Trustees Jones, Perry, Vickers
Absent: Trustees Davis, McNicholas

CLOSED SESSION COMMENTS

There were no closed session comments.

Closed Session Comments

The Board recessed to Closed Session at 9:05 a.m. to discuss Public Employee Evaluation.

The Board recessed from Closed Session. The meeting of the Board was called to order by Trustee Perry at 9:10 a.m.

ROLL CALL: Present: Trustees Jones, Perry, Vickers
Absent: Trustees Davis, McNicholas

Trustee Perry led the Pledge of Allegiance.

APPROVAL OF AGENDA

Prior to approval of the Agenda, staff requested that item #17 be pulled and items #24, #26 and #33 be moved ahead of item #1. On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 3-0-0 to approve the agenda as amended.

Approval of Agenda

VOTE: Present: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

ELECTION OF VICE PRESIDENT

Trustee Perry called for nominations for the office of Vice President of the CCA Governing Board for the remainder of 2022. Trustee Vickers nominated Trustee Jones, seconded by Trustee Jones. Trustee Jones accepted the nomination. On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 3-0-0 to elect Trustee Jones as Vice President for the remainder of 2022.

Election of Vice President

VOTE: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

COMMENTS FROM THE PUBLIC

There were no comments from the public.

Public
Comments

PUBLIC HEARING FOR 2022-23 PROPOSED BUDGET

Trustee Perry declared the Public Hearing open at 9:16 a.m. As there were no comments or input, the Public Hearing was declared closed at 9:17 a.m.

Public Hearing

2022-23 PROPOSED BUDGET

Ms. Inskeep, Accountant, presented a summary review of the 2022-23 proposed budget and addressed Trustee questions.

2022-23
Proposed Budget

On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 3-0-0 to approve the 2022-23 proposed budget.

VOTE: Ayes: Trustees Jones, Perry, Vickers
 Nos: None
 Absent: Trustees Davis, McNicholas

CCA CALENDAR FOR 2022-23 SCHOOL YEAR

On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 3-0-0 to approve the CCA calendar for the 2022-23 school year.

CCA Calendar

VOTE: Ayes: Trustees Jones, Perry, Vickers
 Nos: None
 Absent: Trustees Davis, McNicholas

ORGANIZATIONAL GOALS 2021-22

Dr. Paul Weir provided Trustees with a status report of the end-of-year Organizational Goals for 2021-22 and addressed Trustee questions.

Organizational
Goals

CONSENT CALENDAR

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve the consent calendar to include the following:

Minutes of the Board meeting on March 9, 2022, as presented.

Minutes

Purchase Orders as presented.

Purchase Orders

Checks as presented.

Checks

Personnel Assignment Order as presented.

Personnel
Assignment
Order

Appointment of Representatives.

Representatives

Retainer Agreement for legal services with Margaret A. Chidester & Associates as presented.

Retainer Agreement

Business-Plus System Support and Software Support Service Agreement #51647, Amendment #1, as presented.

Agreement #51647, Amendment #1

Human Resources Application Software Support Service Agreement #46314, Amendment #4, as presented.

Agreement #46314, Amendment #4

Grant Sub-Agreement between Rancho Santiago Community College District and College and Career Advantage for Round 4 of the K12 Strong Workforce Program Grant for Orange County (CUSD) as presented.

K12 SWP Grant Sub-Agreement CUSD

Grant Sub-Agreement between Rancho Santiago Community College District and College and Career Advantage for Round 4 of the K12 Strong Workforce Program Grant for Orange County (LBUSD) as presented.

K12 SWP Grant Sub-Agreement LBUSD

Memorandum of Understanding between College and Career Advantage, Capistrano Unified School District and Laguna Beach Unified School District regarding Career Technical Education Grants as presented.

MOU GRANTS

Memorandum of Understanding between College and Career Advantage and Capistrano Unified School District as presented.

MOU WITH CUSD

Memorandum of Understanding between University Lab Partners and the Regional Occupational Programs in the South Orange County Region as presented.

MOU WITH ULP

First Robotics World Competition as presented.

Robotics Competition

International Bridge Competition as presented.

International Bridge Competition

Career Technical Education Joint Powers Authority Coalition Letter of Agreement to Participate as presented.

Agreement to Participate

First Reading Board Policy 4117.2 as presented.

BP 4117.2

First Reading Board Policy 4119.1 as presented.

BP 4119.1

First Reading Board Policy 4119.21 as presented.

BP 4119.21

First Reading Board Policy 4119.22 as presented.

BP 4119.22

First Reading Board Policy 4119.23 as presented.

BP 4119.23

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

CONFLICT OF INTEREST CODE BIENNIAL REVIEW

On a motion from Trustee Vickers, seconded by Trustee Jones, it carried by a vote of 3-0-0 to approve the Conflict of Interest Code Biennial Review.

Conflict of
Interest Code
Biennial Review

VOTE: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #06-21/22 – YEAR-END INTERNAL TRANSFERS

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve Resolution #06-21/22, Year-End Internal Transfers.

Resolution #06-
21/22

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #07-21/22 – SALARY SCHEDULES FOR 2022-23

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve Resolution #07-21/22, Salary Schedules for 2022-23.

Resolution #07-
21/22

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #08-21/22 – AUTHORIZATION OF SIGNATURES

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve Resolution #8-21/22, Authorization of Signatures.

Resolution #08-
21/22

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #09-21/22 – AUTHORIZATION OF SIGNATURES FOR SCHOOLSFIRST FEDERAL CREDIT UNION AND FARMERS & MERCHANTS BANK

Resolution #09-21/22

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve Resolution #9-21/22, Authorization of Signatures for SchoolsFirst Federal Credit Union and Farmers & Merchants Bank

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #10-21/22 – AUTHORIZATION TO APPROVE VENDOR PAYMENTS ON THE BUSINESS-PLUS SYSTEM

Resolution #10-21/22

On a motion from Trustee Vickers, seconded by Trustee Perry, it carried by a roll call vote of 3-0-0 to approve Resolution #10-21/22, Authorization to Approve Vendor Payments on the Business-Plus System.

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

RESOLUTION #11-21/22 – AUTHORIZATION TO APPROVE VENDOR PAYMENTS ELECTRONICALLY

Resolution #11-21/22

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a roll call vote of 3-0-0 to approve Resolution #11-21/22, Authorization to Approve Vendor Payments Electronically.

ROLL CALL: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

ADJOURNMENT

Adjournment

On a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a vote of 3-0-0 to adjourn the meeting at 9:49 a.m.

VOTE: Ayes: Trustees Jones, Perry, Vickers
Nos: None
Absent: Trustees Davis, McNicholas

Vice President

Secretary

COLLEGE & CAREER ADV

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 09/14/2022

FROM 06/17/2022 TO 09/05/2022

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R97R0439	AMERICAN EXPRESS	71.34	71.34	0174310005 4310	COVID-SCHS / Instructional Supplies
R97R0832	CAPISTRANO UNIFIED SCHOOL DIST	16,557.26	2,953.40	0112111305 5810	Accounting I-THS / Professional Services
			2,796.17	0114714905 5810	Small Bus Mgmt Entrep/THS / Professional Services
			-75.86	0117250405 5810	Actors Repertory-DHHS / Professional Services
			-689.44	0117431405 5810	Building/Industrial Trades-SJH / Professional Services
			-8,130.68	0117500505 5810	Digital Video Prod-SCHS / Professional Services
			-4,451.44	0117501405 5810	Digital Video Production/SJHHS / Professional Services
			-29,451.34	0117560305 5810	Adv Video Production-CVHS / Professional Services
			0.02	0117571405 5810	TV Broadcast Journalism-SJHHS / Professional Services
			3,973.24	0118900205 5810	Biotechnology ANHS / Professional Services
			8,702.91	0118900405 5810	Biotechnology DHHS / Professional Services
			-1,927.50	0118901405 5810	Biotechnology SJHHS / Professional Services
			6,037.21	0120200405 5810	Hotel & Hospitality Careers-DH / Professional Services
			-3,179.60	0120300205 5810	Culinary Arts-ANHS / Professional Services
			117.37	0126010505 5810	CISCO IT Essentials-SCHS / Professional Services
			5,731.84	0126101405 5810	Virtual Enterprise-SJHHS / Professional Services
			-4,328.14	0129701305 5810	Careers In Teaching-THS / Professional Services
			-685.11	0131500305 5810	Art of Animation-CVHS / Professional Services
			3,513.13	0133900405 5810	Medical Core-DHHS / Professional Services
			-4,318.78	0145220025 5810	Forensic Science-ANHS / Professional Services
			9,020.69	0145220045 5810	Forensic Science-DHHS / Professional Services
			-2,165.35	0145220145 5810	Forensic Science SJHHS / Professional Services
R97R0836	AMAZON.COM	94.28	94.28	0138700A05 4320	CTEIG-Admin / Office Supplies
R97R0837	STAPLES	551.60	551.60	0138700A05 4320	CTEIG-Admin / Office Supplies
R97R0838	AMERICAN EXPRESS	110.75	110.75	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
R97R0839	AMERICAN EXPRESS	93.36	93.36	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
R97R0840	AMERICAN EXPRESS	358.42	358.42	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
R97R0841	HENRY SCHEIN INC.	692.29	692.29	01163901 4310	Dental Assistant-Adult / Instructional Supplies
R97R0842	INSKEEP, MELANIE	128.70	128.70	0138700A05 5200	CTEIG-Admin / TRAVEL & CONFERENCES

COLLEGE & CAREER ADV

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 09/14/2022

FROM 06/17/2022 TO 09/05/2022

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
R97R0843	AMERICAN EXPRESS	161.75	161.75	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
R97R0844	DEAN, JILLIAN	135.19	135.19	0138700A05 5200	CTEIG-Admin / TRAVEL & CONFERENCES
R97R0845	AMERICAN EXPRESS	1,810.07	1,810.07	0138701805 4310	CTEIG-Middle School / Instructional Supplies
R97R0846	AMERICAN EXPRESS	453.69	453.69	0138700205 4310	CTEIG-ANHS / Instructional Supplies
R97R0847	AMERICAN EXPRESS	6.45	6.45	0138700A05 4320	CTEIG-Admin / Office Supplies
R97R0848	AMERICAN EXPRESS	67.72	67.72	0138700205 4310	CTEIG-ANHS / Instructional Supplies
R97R0849	AMERICAN EXPRESS	3,895.21	3,895.21	0138710005 5220	CTEIG-Instruction / Conferences
R97R0850	AMERICAN EXPRESS	7,986.96	7,986.96	0138700A05 5220	CTEIG-Admin / Conferences
R97R0851	AMERICAN EXPRESS	84.21	84.21	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
R97R0852	AMERICAN EXPRESS	26.92	26.92	0138700A05 4320	CTEIG-Admin / Office Supplies
R97R0853	AMERICAN EXPRESS	50.19	50.19	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
R97R0854	AMERICAN EXPRESS	177.78	177.78	0138700305 4310	CTEIG-CVHS / Instructional Supplies
R97R0855	LAW OFFICES OF MARGARET A. CH	130.00	130.00	0110110215 5810	Administration/General / Professional Services
R97R0856	AMERICAN EXPRESS	1,178.33	1,178.33	0138700A05 5220	CTEIG-Admin / Conferences
R97R0857	CAPISTRANO UNIFIED SCHOOL DIST	408.98	408.98	0138710005 5870	CTEIG-Instruction / Outside Printing
R97R0858	CAPISTRANO UNIFIED SCHOOL DIST	425.00	425.00	0138710005 5870	CTEIG-Instruction / Outside Printing
R97R0859	CAPISTRANO UNIFIED SCHOOL DIST	1,063.24	1,063.24	0138710005 5870	CTEIG-Instruction / Outside Printing
R97R0860	CAPISTRANO UNIFIED SCHOOL DIST	1,219.25	1,219.25	0138710005 5870	CTEIG-Instruction / Outside Printing
R97R0861	CAPISTRANO UNIFIED SCHOOL DIST	138.00	138.00	0138710005 5810	CTEIG-Instruction / Professional Services
R97R0862	CAPISTRANO UNIFIED SCHOOL DIST	306.14	306.14	0138710005 5870	CTEIG-Instruction / Outside Printing
R97R0863	CAPISTRANO UNIFIED SCHOOL DIST	129.00	129.00	0138710005 5870	CTEIG-Instruction / Outside Printing
R97R0864	STAPLES	397.17	397.17	0110038815 4320	Inst Strong Wrkfrce Grant / Office Supplies
R97R0865	HOSA	185.00	185.00	0138701305 5300	CTEIG-THS / DUES & MEMBERSHIPS
R97R0866	UNIVERSITY OF CALIFORNIA IRVIN	4,360.00	4,360.00	0138710005 5220	CTEIG-Instruction / Conferences
R97R0867	VIRTUAL ENTERPRISES INTERNATIO	3,000.00	3,000.00	0138701405 5300	CTEIG-SJHHS / DUES & MEMBERSHIPS
R97R0868	VIRTUAL ENTERPRISES INTERNATIO	3,000.00	3,000.00	0138701405 5300	CTEIG-SJHHS / DUES & MEMBERSHIPS
S97R0001	ROBOTICAL INC	105,595.00	105,595.00	0174310001 4310	COVID-Instruction / Instructional Supplies
S97R0002	THE PATON GROUP	32,250.75	3,555.75	0174310002 4400	COVID-ANHS / NONCAPITALIZATION EQUIPMENT
			22,395.00	0174310002 6400	COVID-ANHS / EQUIPMENT
			6,300.00	0174310004 4315	COVID-DHHS / Instr Supplies-Software

COLLEGE & CAREER ADV

PURCHASE ORDER DETAIL REPORT BY FUND BOARD OF TRUSTEES MEETING 09/14/2022

FROM 06/17/2022 TO 09/05/2022

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
S97R0003	AMAZON.COM	1,050.85	1,050.85	0174310001 4310	COVID-Instruction / Instructional Supplies
S97R0004	CULVER-NEWLIN/MCMAHAN BUSINESS	22,623.54	22,623.54	0174310005 4400	COVID-SCHS / NONCAPITALIZATION EQUIPMENT
S97R0005	CULVER-NEWLIN/MCMAHAN BUSINESS	15,746.85	15,746.85	0174310014 4400	COVID-SJHHS / NONCAPITALIZATION EQUIPMENT
S97R0006	ELB US INC.	137,946.61	137,946.61	0174310001 4400	COVID-Instruction / NONCAPITALIZATION EQUIPMENT
S97R0007	UZBL LLC	11,249.10	11,249.10	0174310001 4310	COVID-Instruction / Instructional Supplies
S97R0008	AMERICAN EXPRESS	129.15	129.15	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0009	AMERICAN EXPRESS	20.99	20.99	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0010	AMERICAN EXPRESS	269.95	269.95	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0011	AMERICAN EXPRESS	64.02	64.02	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0012	ANATOMY WAREHOUSE	1,143.01	1,143.01	0174310004 4400	COVID-DHHS / NONCAPITALIZATION EQUIPMENT
S97R0013	METROPOLITAN EDUCATION DISTRIC	4,500.00	4,500.00	0138700A05 5300	CTEIG-Admin / DUES & MEMBERSHIPS
S97R0014	THE PATON GROUP	342.56	342.56	0174310003 4310	COVID-CVHS / Instructional Supplies
S97R0015	THE PATON GROUP	2,936.19	2,10.11	0174310003 4310	COVID-CVHS / Instructional Supplies
S97R0016	APPLE COMPUTER INC.	115,482.60	2,726.08	0174310003 4400	COVID-CVHS / NONCAPITALIZATION EQUIPMENT
S97R0017	ADVANCED TECHNOLOGIES CONSULTA	45,552.47	115,482.60	0174310001 4400	COVID-Instruction / NONCAPITALIZATION EQUIPMENT
S97R0018	HENRY SCHEIN INC.	43,681.59	8,138.44	0174310005 4400	COVID-SCHS / NONCAPITALIZATION EQUIPMENT
S97R0019	HENRY SCHEIN INC.	54,455.38	37,414.03	0174310005 6400	COVID-SCHS / EQUIPMENT
S97R0020	HENRY SCHEIN INC.	60,646.60	15,811.04	0174310003 4310	COVID-CVHS / Instructional Supplies
S97R0021	AMOUKTHEH, KATHERINE	64.20	20,159.88	0174310003 4400	COVID-CVHS / NONCAPITALIZATION EQUIPMENT
S97R0022	AMERICAN EXPRESS	32.30	7,710.67	0174310003 6400	COVID-CVHS / EQUIPMENT
S97R0023	AMERICAN EXPRESS	105.51	4,518.30	0174310004 4310	COVID-DHHS / Instructional Supplies
S97R0024	INSTRUCTURE INC.	5,000.00	12,763.23	0174310004 4400	COVID-DHHS / NONCAPITALIZATION EQUIPMENT
			37,173.85	0174310004 6400	COVID-DHHS / EQUIPMENT
			16,283.61	0174310004 4310	COVID-DHHS / Instructional Supplies
			38,608.84	0174310004 4400	COVID-DHHS / NONCAPITALIZATION EQUIPMENT
			5,754.15	0174310004 6400	COVID-DHHS / EQUIPMENT
			64.20	0138700405 4310	CTEIG-DHHS / Instructional Supplies
			32.30	0138710005 4310	CTEIG-Instruction / Instructional Supplies
			105.51	0138710005 4310	CTEIG-Instruction / Instructional Supplies
			5,000.00	0174310001 5300	COVID-Instruction / DUES & MEMBERSHIPS

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S97R0025	AMAZON.COM	290.60	290.60	017431000A 4300	COVID-Admin / MATERIALS & SUPPLIES
S97R0026	STAPLES	397.14	397.14	0110038815 4320	Inst Strong Wrkfrce Grant / Office Supplies
S97R0027	DAKTIC	34,689.12	34,689.12	0174310005 6400	COVID-SCHS / EQUIPMENT
S97R0028	NORTHERN ORANGE COUNTY LIABILI	62,101.00	62,101.00	0155509915 5400	Insurance-Liability/Property / INSURANCE
S97R0029	ASSN OF CA SCHOOL ADMINISTRATO	1,467.00	1,467.00	0138700A05 5300	CTEIG-Admin / DUES & MEMBERSHIPS
S97R0030	AMERICAN EXPRESS	129.24	129.24	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0031	THE MICHAELS COMPANIES	24,609.61	24,609.61	0174310001 4310	COVID-Instruction / Instructional Supplies
S97R0032	AMAZON.COM	11.84	11.84	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0033	AMERICAN EXPRESS	524.38	524.38	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0034	AMERICAN EXPRESS	53.11	53.11	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0035	AMERICAN EXPRESS	79.25	79.25	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0036	AMAZON.COM	204.70	204.70	0138701805 4310	CTEIG-Middle School / Instructional Supplies
S97R0037	AMERICAN EXPRESS	28.31	28.31	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0038	AMERICAN EXPRESS	260.97	260.97	0138701805 4310	CTEIG-Middle School / Instructional Supplies
S97R0039	AMERICAN EXPRESS	50.00	50.00	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0040	THE P CUSTOM ENTERPRISE	565.69	565.69	0138700305 5810	CTEIG-CVHS / Professional Services
S97R0041	CCCAOE	695.00	695.00	0110038815 5220	Inst Strong Wrkfrce Grant / Conferences
S97R0042	GARNER HOLT EDUCATION THROUGH	6,901.50	3,101.50	0138700305 4400	CTEIG-CVHS / NONCAPITALIZATION EQUIPMENT
		1,841.97	3,800.00	0138700305 5810	CTEIG-CVHS / Professional Services
S97R0043	CDW GOVERNMENT		207.24	0138701805 4310	CTEIG-Middle School / Instructional Supplies
		17,240.00	1,634.73	0138701805 4400	CTEIG-Middle School / NONCAPITALIZATION EQUIPMENT
S97R0044	US DENTAL EQUIPMENT INC.	86.95	17,240.00	01163901 6400	Dental Assistant-Adult / EQUIPMENT
S97R0045	AMERICAN EXPRESS	51.70	86.95	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0046	AMERICAN EXPRESS	41.73	51.70	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0047	AMERICAN EXPRESS	128.65	41.73	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0048	VELLANOWETH, DOMINIC	2,602.60	128.65	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0049	CDW GOVERNMENT	482.98	2,602.60	017431000A 4400	COVID-Admin / NONCAPITALIZATION EQUIPMENT
S97R0050	AMERICAN EXPRESS	3,104.07	482.98	0138701805 4310	CTEIG-Middle School / Instructional Supplies
S97R0051	REEL LUMBER SERVICE	19.24	3,104.07	0138701805 4310	CTEIG-Middle School / Instructional Supplies
S97R0052	AMERICAN EXPRESS		19.24	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES

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S97R0053	AMAZON.COM	2,197.24	2,197.24	0174310003 4310	COVID-CVHS / Instructional Supplies
S97R0054	AMERICAN EXPRESS	594.47	594.47	0174310003 4310	COVID-CVHS / Instructional Supplies
S97R0055	AMAZON.COM	736.28	736.28	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0056	ANDRE, JAQUES	463.42	463.42	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0057	ANDRE, JAQUES	284.30	284.30	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0058	JUAN CARLOS ALVAREZ	65.18	65.18	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0059	AMAZON.COM	8,987.43	8,987.43	0174310013 4310	COVID-THS / Instructional Supplies
S97R0060	LEGO EDUCATION US	3,227.11	3,227.11	0174310001 5810	COVID-Instruction / Professional Services
S97R0061	PROJECT LEAD THE WAY INC	3,200.00	3,200.00	0138700305 5300	CTEIG-CVHS / DUES & MEMBERSHIPS
S97R0063	BERKMAN, NICOLE	74.50	74.50	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0064	AMERICAN EXPRESS	160.00	160.00	0138701305 5300	CTEIG-THS / DUES & MEMBERSHIPS
S97R0065	AMERICAN EXPRESS	13.99	13.99	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0066	AMERICAN EXPRESS	60.46	60.46	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0067	AMERICAN EXPRESS	93.73	93.73	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0068	AMAZON.COM	195.31	195.31	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0069	AMAZON.COM	131.79	131.79	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0070	CDW GOVERNMENT	4,494.66	4,494.66	0174311001 4400	COVID-CCTC / NONCAPITALIZATION EQUIPMENT
S97R0071	CDW GOVERNMENT	31,564.90	31,564.90	0174311001 4400	COVID-CCTC / NONCAPITALIZATION EQUIPMENT
S97R0072	CDW GOVERNMENT	11,314.83	11,314.83	017431000A 4400	COVID-Admin / NONCAPITALIZATION EQUIPMENT
S97R0073	AMERICAN EXPRESS	2,331.82	2,331.82	0174310014 4400	COVID-SJHS / NONCAPITALIZATION EQUIPMENT
S97R0074	AMERICAN EXPRESS	271.53	271.53	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0075	AMERICAN EXPRESS	18.86	18.86	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0076	AMERICAN EXPRESS	242.33	242.33	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0077	MERCER CONSUMER	3,120.00	3,120.00	0110010015 5400	Instruction / INSURANCE
S97R0078	A-1 AWARDS & ENGRAVING	2,576.10	2,576.10	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0079	AMERICAN EXPRESS	5,000.00	5,000.00	0138700A05 5300	CTEIG-Admin / DUES & MEMBERSHIPS
S97R0080	OFFICE DESIGN GROUP	8,846.33	8,846.33	017431000A 4400	COVID-Admin / NONCAPITALIZATION EQUIPMENT
S97R0081	AMERICAN EXPRESS	646.37	646.37	0138701805 4310	CTEIG-Middle School / Instructional Supplies
S97R0082	OFFICE DESIGN GROUP	2,277.52	2,277.52	017431000A 4400	COVID-Admin / NONCAPITALIZATION EQUIPMENT
S97R0083	CHEFS TOYS LLC	6,003.83	6,003.83	0174310004 4400	COVID-DHHS / NONCAPITALIZATION EQUIPMENT

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S97R0084	AMAZON.COM	1,077.23	1,077.23	0174310004 4310	COVID-DHHS / Instructional Supplies
S97R0085	AMERICAN EXPRESS	49.61	49.61	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0086	AMAZON.COM	77.56	77.56	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0087	AMERICAN EXPRESS	90.29	90.29	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0088	AMERICAN EXPRESS	115.02	115.02	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0089	BERKMAN, CLIVE	49.15	49.15	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0090	AMERICAN EXPRESS	56.72	56.72	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0091	AMAZON.COM	2,075.72	2,075.72	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0092	B&H PHOTO & VIDEO	12,935.39	12,935.39	0174310003 4310	COVID-CVHS / Instructional Supplies
S97R0093	AMERICAN EXPRESS	50.00	50.00	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0094	AMERICAN EXPRESS	1,365.54	1,365.54	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0095	LIFESAVER EDUCATION	143.00	143.00	0138700105 4310	CTEIG-CCC / Instructional Supplies
S97R0096	CDW GOVERNMENT	4,217.00	4,217.00	017431000A 4400	COVID-Admin / NONCAPITALIZATION EQUIPMENT
S97R0097	AMAZON.COM	59.25	59.25	0138701805 4310	CTEIG-Middle School / Instructional Supplies
S97R0098	AMERICAN EXPRESS	23.87	23.87	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0099	AMERICAN EXPRESS	188.97	188.97	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0100	STEINERT, STEVE	45.64	45.64	0138701805 4310	CTEIG-Middle School / Instructional Supplies
S97R0101	DIFRANCESCO, ROCCO	154.28	154.28	0138700105 4310	CTEIG-CCC / Instructional Supplies
S97R0102	AMERICAN EXPRESS	897.55	897.55	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0103	AMERICAN EXPRESS	272.41	272.41	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0104	AMERICAN EXPRESS	145.60	145.60	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0105	AMAZON.COM	122.45	122.45	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0106	AMERICAN EXPRESS	331.84	331.84	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0107	AMERICAN EXPRESS	119.52	119.52	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0108	AMERICAN EXPRESS	55.01	55.01	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0109	AMERICAN EXPRESS	11.40	11.40	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0110	AMERICAN EXPRESS	124.33	124.33	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0111	AMERICAN EXPRESS	43.09	43.09	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0112	AMERICAN EXPRESS	15.15	15.15	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97R0113	HENRY SCHEIN INC.	33,615.86	10,228.27	01163901 6400	Dental Assistant-Adult / EQUIPMENT

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S97R0113	*** CONTINUED ***				
S97R0114	AMERICAN EXPRESS	566.16	4,454.39	0174311001 4400	COVID-CCTC / NONCAPITALIZATION EQUIPMENT
S97R0115	AMERICAN EXPRESS	192.00	18,933.20	0174311001 6400	COVID-CCTC / EQUIPMENT
S97R0116	AMERICAN EXPRESS	59.36	-566.16	0138700A05 5220	CTEIG-Admin / Conferences
S97R0117	HENRY SCHEIN INC.	7,537.59	192.00	0138701405 5300	CTEIG-SJHHS / DUES & MEMBERSHIPS
			59.36	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
			3,768.79	01163901 4310	Dental Assistant-Adult / Instructional Supplies
			3,768.80	0138700105 4310	CTEIG-CCC / Instructional Supplies
S97R0118	AMERICAN EXPRESS	59.36	59.36	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0119	AMERICAN EXPRESS	24.85	24.85	0138701405 4310	CTEIG-SJHHS / Instructional Supplies
S97R0120	AMAZON.COM	1,318.05	1,318.05	0174310005 4310	COVID-SCHS / Instructional Supplies
S97R0121	S&K THEATRICAL DRAPERIES INC	4,276.68	4,276.68	0174310005 4400	COVID-SCHS / NONCAPITALIZATION EQUIPMENT
S97R0122	AMAZON.COM	1,176.21	1,176.21	0138700505 4310	CTEIG-SCHS / Instructional Supplies
S97R0123	AMAZON.COM	688.12	688.12	0138700605 4310	CTEIG-UHS / Instructional Supplies
S97R0124	AMAZON.COM	1,105.52	1,105.52	0138701305 4310	CTEIG-THS / Instructional Supplies
S97R0125	NATIONAL RESTAURANT ASSOCIATIO	4,874.06	4,874.06	0138700505 4310	CTEIG-SCHS / Instructional Supplies
S97R0126	AMAZON.COM	206.87	206.87	0138700A05 4320	CTEIG-Admin / Office Supplies
S97R0127	AMAZON.COM	86.88	86.88	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0128	AMAZON.COM	536.55	536.55	0138700605 4310	CTEIG-UHS / Instructional Supplies
S97R0129	AMAZON.COM	93.34	93.34	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0130	AMAZON.COM	623.64	623.64	0138700105 4310	CTEIG-CCC / Instructional Supplies
S97R0131	AMAZON.COM	2,054.70	2,054.70	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0132	ABLETON INC	6,657.75	6,657.75	0174310004 4310	COVID-DHHS / Instructional Supplies
S97R0133	WORTHINGTON DIRECT	4,899.29	4,899.29	0174310005 4310	COVID-SCHS / Instructional Supplies
S97R0134	AMAZON.COM	11.18	11.18	0138701405 4310	CTEIG-SJHHS / Instructional Supplies
S97R0135	PROJECT LEAD THE WAY INC	1,238.86	1,238.86	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0136	PROJECT LEAD THE WAY INC	7,344.24	7,344.24	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0137	AMERICAN EXPRESS	6.47	6.47	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0138	CAPISTRANO UNIFIED SCHOOL DIST	69.02	69.02	0138700A05 4320	CTEIG-Admin / Office Supplies
S97R0139	WEIR, PAUL	23.69	23.69	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES

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S97R0140	AMERICAN EXPRESS	46.05	46.05	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0141	AMERICAN EXPRESS	3.54	3.54	0138710005 4310	CTEIG-Instruction / Instructional Supplies
S97R0142	AMAZON.COM	1,410.97	1,410.97	0138700A05 4320	CTEIG-Admin / Office Supplies
S97R0143	AMERICAN EXPRESS	7.85	7.85	0138700A05 4320	CTEIG-Admin / Office Supplies
S97R0144	AMERICAN EXPRESS	8.70	8.70	0138700A05 4320	CTEIG-Admin / Office Supplies
S97R0145	CDW GOVERNMENT	403.69	403.69	017431000A 4320	COVID-Admin / Office Supplies
S97R0146	AMAZON.COM	1,715.34	1,715.34	0174310001 4400	COVID-Instruction / NONCAPITALIZATION EQUIPMENT
S97R0147	AMAZON.COM	20.68	20.68	0138700505 4310	CTEIG-SCHS / Instructional Supplies
S97R0148	S/P2	349.00	349.00	0138700505 5300	CTEIG-SCHS / DUES & MEMBERSHIPS
S97R0149	ORANGE COUNTY DEPT OF EDUCATIO	11,000.00	11,000.00	0110910915 5810	Data Processing-Network / Professional Services
S97R0150	ORANGE COUNTY DEPT OF EDUCATIO	5,000.00	5,000.00	0110110215 5810	Administration/General / Professional Services
S97R0151	ORANGE COUNTY DEPT OF EDUCATIO	27,500.00	27,500.00	0110919315 5810	Data Processing/General / Professional Services
S97R0152	ACCREDITING COMMISSION FOR SCH	1,130.00	1,130.00	0138700A05 5300	CTEIG-Admin / DUES & MEMBERSHIPS
S97R0153	AMAZON.COM	537.67	537.67	0138700A05 4400	CTEIG-Admin / NONCAPITALIZATION EQUIPMENT
S97R0154	AMAZON.COM	204.70	204.70	0138700105 4310	CTEIG-CCC / Instructional Supplies
S97R0155	AMAZON.COM	184.79	184.79	0138700505 4310	CTEIG-SCHS / Instructional Supplies
S97R0156	PACIFIC ENGRAVING AND PROMOTIO	843.68	843.68	0138710005 4300	CTEIG-Instruction / MATERIALS & SUPPLIES
S97R0157	STAPLES	1,164.52	1,164.52	017431000A 4320	COVID-Admin / Office Supplies
S97R0158	AMERICAN EXPRESS	400.00	400.00	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0159	AMAZON.COM	27.55	27.55	0138700A05 4320	CTEIG-Admin / Office Supplies
S97R0160	AMAZON.COM	47.36	47.36	01190901 4310	Pharmacy Technician-Adult / Instructional Supplies
S97R0161	ACME NETWORK, THE	2,500.00	2,500.00	0138700305 5300	CTEIG-CVHS / DUES & MEMBERSHIPS
S97R0162	AMAZON.COM	213.20	213.20	0138700305 4310	CTEIG-CVHS / Instructional Supplies
S97R0163	AMERICAN EXPRESS	399.00	399.00	0138710005 5220	CTEIG-Instruction / Conferences
S97R0164	AMAZON.COM	951.97	951.97	0138700105 4310	CTEIG-CCC / Instructional Supplies
S97R0165	KEY CODE MEDIA INC	10,857.00	10,857.00	0174310004 4310	COVID-DHHS / Instructional Supplies
S97R0166	AMAZON.COM	165.75	165.75	0138700105 4310	CTEIG-CCC / Instructional Supplies
S97R0168	MATTERHACKERS INC	12,728.72	445.76	0174310005 4310	COVID-SCHS / Instructional Supplies
			12,282.96	0174310005 6400	COVID-SCHS / EQUIPMENT
S97R0169	AMERICAN EXPRESS	61.15	61.15	0138700A05 4320	CTEIG-Admin / Office Supplies

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S97R0170	JONES, SCOTT	46.47	46.47	01125901 4310	Surgical Technician-Adult / Instructional Supplies
S97R0173	FRED ALLEN & ASSOCIATES	4,295.99	416.99	0138700505 4310	CTEIG-SCHS / Instructional Supplies
			3,879.00	0138700505 4400	CTEIG-SCHS / NONCAPITALIZATION EQUIPMENT
S97R0175	AMAZON.COM	207.17	207.17	0138700A05 4320	CTEIG-Admin / Office Supplies
S97R0176	FIREFIGHTERS' SAFETY CENTER	835.07	835.07	01467901 4310	Emergency Med Tech CCTC-ADULT / Instructional Supplies
S97R0177	CHRISTINA'S UNIFORMS CO.	2,612.93	619.56	01125901 4310	Surgical Technician-Adult / Instructional Supplies
			619.56	01163901 4310	Dental Assistant-Adult / Instructional Supplies
			323.25	01190901 4310	Pharmacy Technician-Adult / Instructional Supplies
			1,050.56	01191901 4310	Medical Assistant-Adult / Instructional Supplies
S97X0001	STAPLES	2,000.00	2,000.00	0138700A05 4320	CTEIG-Admin / Office Supplies
S97X0002	STAPLES	2,000.00	2,000.00	01126901 4320	Office Assitant-Adult / Office Supplies
S97X0003	NORTHERN ORANGE COUNTY	43,950.00	32,962.50	0110010015 3601	Instruction / WORKERS'COMP-CERTIFICATED
			10,987.50	0140040015 3602	Support Staff / WORKERS'COMP-CLASSIFIED
S97X0004	SPARKLETT'S	300.00	300.00	0138700105 4300	CTEIG-CCC / MATERIALS & SUPPLIES
S97X0005	THE P CUSTOM ENTERPRISE	4,750.00	4,750.00	0138700305 5810	CTEIG-CVHS / Professional Services
S97X0006	CAPISTRANO VACUUM & SEWING CEN	2,317.20	517.20	0138700305 4310	CTEIG-CVHS / Instructional Supplies
			1,800.00	0138700305 5810	CTEIG-CVHS / Professional Services
S97X0007	A-1 SELF STORAGE	4,026.00	4,026.00	017431000A 5600	COVID-Admin / RENTALS,LEASES & REPAIRS
S97X0008	CAPISTRANO UNIFIED SCHOOL DIST	5,000.00	300.00	0138700A05 5870	CTEIG-Admin / Outside Printing
			4,700.00	0138710005 5870	CTEIG-Instruction / Outside Printing
S97X0010	AMERICAN EXPRESS	1,000.00	1,000.00	0138700A05 4300	CTEIG-Admin / MATERIALS & SUPPLIES
S97X0011	PATTERSON DENTAL SUPPLY INC.	2,605.20	2,605.20	0138700105 5810	CTEIG-CCC / Professional Services
	Fund 01 Total:	1,194,037.07	1,194,037.07		
	Total Account Amount:		1,194,037.07		

COLLEGE & CAREER ADV
Consolidated Check Register
 from 6/17/2022 to 9/5/2022

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00015747	V9702040	AVANTE HEALTH SOLUTIONS	AR0169375	OH	06/20/2022		MW	IS	10,805.00
97 00015748	V9701590	AWARDS 'N MORE	4990	OH	06/20/2022		MW	IS	91.59
97 00015749	V9701172	B&H PHOTO & VIDEO	202818603	OH	06/20/2022		MW	IS	5,169.41
97 00015750	V9701799	DEAN, JILLIAN	MILEAGE	OH	06/20/2022		MW	IS	355.92
97 00015751	V9701926	DEWEY'S	3023822	OH	06/20/2022		MW	IS	4,197.39
97 00015752	V9700066	HOME DEPOT CREDIT SERVICES	7940620	OH	06/20/2022		MW	IS	156.35
97 00015753	V9700003	Laguna Beach Unified School Di	76220609	OH	06/20/2022		MW	IS	163,000.00
97 00015754	V9701461	NATIONAL SAFETY COMPLIANCE	430922	OH	06/20/2022		MW	IS	541.00
97 00015755	V9702065	RAISE 3D TECHNOLOGIES INC	INV SOUS000353170H	OH	06/20/2022		MW	IS	39,973.25
97 00015756	V9701871	SAFETY-KLEEN SYSTEMS INC.	87166908	OH	06/20/2022		MW	IS	57.00
97 00015757	V9700162	STAPLES	3083896241	OH	06/20/2022		MW	IS	1,453.48
97 00015758	V9701172	B&H PHOTO & VIDEO	203420626	OH	07/05/2022		MW	IS	24,714.03
97 00015759	V9701616	CULVER-NEWLIN/McMAHAN BUSINESS	34775	OH	07/05/2022		MW	IS	30,359.64
97 00015760	V9701799	DEAN, JILLIAN	MILEAGE 062922	OH	07/05/2022		MW	IS	135.19
97 00015761	V9702049	Fire Protection Publications	213729	OH	07/05/2022		MW	IS	5,153.96
97 00015762	V9702008	INSKEEP, MELANIE	MILEAGE 062822	OH	07/05/2022		MW	IS	128.70
97 00015763	V9702061	LEGO EDUCATION US	1190505798	OH	07/05/2022		MW	IS	126,236.14
97 00015764	V9701050	MEDCO SUPPLY COMPANY	INV95115922	OH	07/05/2022		MW	IS	7,128.30
97 00015765	V9702023	School Outfitters LLC	INV13801467	OH	07/05/2022		MW	IS	485.99
97 00015766	V9701770	SNAP-ON INDUSTRIAL	ARV5Y0711563P	OH	07/05/2022		MW	IS	42,621.25
97 00015767	V9701253	SOUTHWEST SCHOOL & OFFICE SUPP	PINV0979954	OH	07/05/2022		MW	IS	512.80
97 00015768	V9702031	SUN PAC CONTAINERS INC.	3672388	OH	07/05/2022		MW	IS	6,482.88
97 00015769	V9702070	THE MICHAELS COMPANIES	210070	OH	07/05/2022		MW	IS	750.52
97 00015770	V9701736	THE PATON GROUP	216072	OH	07/05/2022		MW	IS	10,787.17
97 00015771	V9702056	ANATOMAGE INC	INV 67494	OH	07/06/2022		MW	IS	252,778.65
97 00015772	V9701843	ARROW RESTAURANT EQUIPMENT & S	221068	OH	07/11/2022		MW	IS	774.34
97 00015773	V9702062	ELB US INC.	JC117910	OH	07/11/2022		MW	IS	8,926.40
97 00015774	V9702078	TUTTLE CLICK'S CAPISTRANO FORD	2022F SUPER	OH	07/11/2022		MW	IS	63,637.29
97 00015775	V9701845	METROPOLITAN EDUCATION DISTRIC	CTE JPAC 2022 23	OH	07/13/2022		MW	IS	4,500.00
97 00015776	V9701684	CSEBA	EAP JUL22	OH	07/15/2022		MW	IS	3,062.84
97 00015777	V9701846	METLIFE SMALL MARKET	LIFE JUL22	OH	07/15/2022		MW	IS	246.60
97 00015778	V9701985	INSTRUTURE INC.	INV382711	OH	07/18/2022		MW	IS	5,000.00
97 00015779	V9701102	NORTHERN ORANGE COUNTY WORKERS	275109	OH	07/18/2022		MW	IS	14,943.00
97 00015780	V9700671	NORTHERN ORANGE COUNTY LIABIL	274996	OH	07/18/2022		MW	IS	62,101.00

Current Date: 09/06/2022
 Current Time: 11:21:44

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User: MFINSK - Melanie F Inskeep
 Report: BK3005: Consolidated Check Register

COLLEGE & CAREER ADV
Consolidated Check Register
 from 6/17/2022 to 9/5/2022

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
97 00015781	VOID.CONTIVoid - Continued Stub		CONTINUE	OH 07/19/2022		VM	VD	0.00
97 00015782	V9701672	AMERICAN EXPRESS	92165 JUNE2022	OH 07/19/2022		MW	IS	28,640.80
97 00015783	V9701756	AMOUKHITEH, KATHERINE	REIM 071122	OH 07/20/2022		MW	IS	64.20
97 00015784	V9702065	RAISE 3D TECHNOLOGIES INC	SOUS00035388	OH 07/21/2022		MW	IS	1,329.64
97 00015785	V9701736	THE PATON GROUP	218448	OH 07/21/2022		MW	IS	32,523.06
97 00015786	V9702004	CCCAOE	240901	OH 07/26/2022		MW	IS	695.00
97 00015787	V9702013	THE P CUSTOM ENTERPRISE	11174	OH 07/26/2022		MW	IS	525.00
97 00015788	V9701669	VELLANOWETH, DOMINIC	REIM 072022	OH 07/26/2022		MW	IS	128.65
97 00015789	V9702017	Apex Audio Inc.	47716	OH 07/27/2022		MW	IS	6,125.50
97 00015790	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68R11845	OH 07/27/2022		MW	IS	6,194.16
97 00015791	V9700948	HENRY SCHEIN INC.	22431445	OH 07/27/2022		MW	IS	697.28
97 00015792	V9701950	LAW OFFICES OF MARGARET A. CH	9961	OH 07/27/2022		MW	IS	130.00
97 00015793	V9700162	STAPLES	58929	OH 07/27/2022		MW	IS	1,100.99
97 00015794	V9702083	US DENTAL EQUIPMENT INC.	A0072020221	OH 07/27/2022		MW	IS	17,240.00
97 00015795	V9701877	ANDRE, JAQUES	REIM 071922B	OH 07/28/2022		MW	IS	747.72
97 00015796	V9701863	BERKMAN, NICOLE	REIM 072522	OH 07/28/2022		MW	IS	74.50
97 00015797	V9702043	JUAN CARLOS ALVAREZ	REIM 072222	OH 07/28/2022		MW	IS	65.18
97 00015798	V9700633	OFFICE DESIGN GROUP	2022 1120	OH 08/01/2022		MW	IS	4,791.17
97 00015799	V9702073	SPHERO INC.	121224	OH 08/01/2022		MW	IS	112,127.64
97 00015800	V9701656	MERCER CONSUMER	AHV101743011 23	OH 08/03/2022		MW	IS	3,120.00
97 00015801	V9701977	HOSA	99483826	OH 08/04/2022		MW	IS	185.00
97 00015802	V9799999	CDTFA	AR0169375	OH 08/05/2022		MW	IS	4,786.73
97 00015803	V9702017	Apex Audio Inc.	47716 A	OH 08/08/2022		MW	IS	80.20
97 00015804	VOID.CONTIVoid - Continued Stub		CONTINUE	OH 08/08/2022		VM	VD	0.00
97 00015805	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	CCA MOU 2021 22	OH 08/08/2022		MW	IS	755,553.43
97 00015806	V9700003	Laguna Beach Unified School Di	76220503	OH 08/08/2022		MW	IS	105,000.00
97 00015807	V9701738	MCKESSON MEDICAL SURGICAL	12180375	OH 08/08/2022		MW	IS	46.67
97 00015808	V9702026	UNIVERSITY OF CALIFORNIA IRVIN	HS04022	OH 08/08/2022		MW	IS	4,360.00
97 00015809	V9701854	VIRTUAL ENTERPRISES INTERNATIO	WEST22 041A	OH 08/08/2022		MW	IS	3,000.00
97 00015810	V9701693	A-1 AWARDS & ENGRAVING	AA 222245	OH 08/15/2022		MW	IS	2,576.10
97 00015811	V9701928	BERKMAN, CLIVE	REIM 080922	OH 08/15/2022		MW	IS	49.15
97 00015812	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68P10065A	OH 08/15/2022		MW	IS	43,860.00
97 00015813	V9701684	CSEBA	EAP AUG22	OH 08/15/2022		MW	IS	3,363.91
97 00015814	V9701616	CULVER-NEWLIN/McMAHAN BUSINESS	35342	OH 08/15/2022		MW	IS	3,762.09

Current Date: 09/06/2022
 Current Time: 11:21:44

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User: MFINSK - Melanie F. Inskeep
 Report: BK3005 - Consolidated Check Register

COLLEGE & CAREER ADV
Consolidated Check Register
 from 6/17/2022 to 9/5/2022

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00015815	V9701894	DIFRANCESCO, ROCCO	REIM 080922	OH	08/15/2022		MW	IS	154.28
97 00015816	V9701846	METLIFE SMALL MARKET	LIFE AUG22	OH	08/15/2022		MW	IS	266.10
97 00015817	V9701918	PITSCO EDUCATION LLC	22 000016521	OH	08/15/2022		MW	IS	43,018.14
97 00015818	V9702010	STEINERT, STEVE	REIM 080922	OH	08/15/2022		MW	IS	45.64
97 00015819	V9701662	TOTAL COMPENSATION SYSTEMS INC	10757	OH	08/15/2022		MW	IS	2,205.00
97 00015820	V9702079	UZBL LLC	11441	OH	08/15/2022		MW	IS	11,249.10
97 00015821	VOID	CONTIVoid - Continued Stub	CONTINUE	OH	08/16/2022		VM	VD	0.00
97 00015822	V9701672	AMERICAN EXPRESS	92165 AUG2022	OH	08/16/2022		MW	IS	11,267.90
97 00015823	V9700005	ACCREDITING COMMISSION FOR SCH	1313034	OH	08/26/2022		MW	IS	1,130.00
97 00015824	V9701172	B&H PHOTO & VIDEO	204736512	OH	08/26/2022		MW	IS	12,935.39
97 00015825	V9700842	CAPISTRANO VACUUM & SEWING CEN	4314	OH	08/26/2022		MW	IS	2,317.20
97 00015826	V9701830	CNH FOODSERVICE INC.	3288 A	OH	08/26/2022		MW	IS	36,031.06
97 00015827	V9700134	Orange County Dept of Educatio	94SI0226	OH	08/26/2022		MW	IS	5,000.00
97 00015828	V9701553	PATTERSON DENTAL SUPPLY INC.	4225399282	OH	08/26/2022		MW	IS	434.20
97 00015829	V9702085	PROJECT LEAD THE WAY INC	358778	OH	08/26/2022		MW	IS	3,200.00
97 00015830	V9701957	S/P2	48850827 72622	OH	08/26/2022		MW	IS	349.00
97 00015831	V9702013	THE P CUSTOM ENTERPRISE	11175	OH	08/26/2022		MW	IS	285.00
97 00015832	V9700948	HENRY SCHEIN INC.	DP201111243001	OH	08/30/2022		MW	IS	10,228.27
97 00015833	V9702091	PACIFIC ENGRAVING AND PROMOTIO	10376	OH	08/30/2022		MW	IS	843.68
97 00015834	V9700162	STAPLES	3111968001	OH	08/30/2022		MW	IS	1,876.48
97 00015835	V9701075	ACME NETWORK, THE	1143	OH	09/01/2022		MW	IS	2,500.00
97 00015836	V9702082	GARNER HOLT EDUCATION THROUGH	INV 21516	OH	09/01/2022		MW	IS	6,901.50
97 00015837	V9701701	JONES, SCOTT	REIM 083022	OH	09/01/2022		MW	IS	46.47
97 00015838	V9702090	WEIR, PAUL	REIM 083022	OH	09/01/2022		MW	IS	23.69

Issued: 2,192,518.95
97 Bank Total: 2,192,518.95

Grand Total: 2,192,518.95



PERSONNEL ASSIGNMENT ORDER

CERTIFICATED PERSONNEL 2022-2023 NEW HIRES

Name: NEIL BUI			
Job Title:	Instructor		
CTE Industry Sector:	Information and Communications Technology	Instructional Hours:	Up to 180 hours
School Site/Location:	THS	Rate per Instructional Hour:	\$40.17
Instructional Duty Days:	08/16/22 – 06/01/23	Number of Sections Assigned:	One
Name: CRAIG CUNNINGHAM			
Job Title:	Instructor		
CTE Industry Sector:	Business	Instructional Hours:	Up to 180 hours
School Site/Location:	THS	Rate per Instructional Hour:	\$53.33
Instructional Duty Days:	08/16/22 – 06/01/23	Number of Sections Assigned:	One
Name: ANGELA DELEGGE			
Job Title:	Instructor		
CTE Industry Sector:	Agriculture and Natural Resources	Instructional Hours:	Up to 360 hours + Internship
School Site/Location:	CCATC	Rate per Instructional Hour:	\$41.45
Instructional Duty Days:	08/16/22 – 06/01/23	Number of Sections Assigned:	Two
Name: COREY FERGUSON			
Job Title:	Instructor		
CTE Industry Sector:	Transportation	Instructional Hours:	Up to 180 hours
School Site/Location:	THS	Rate per Instructional Hour:	\$53.33
Instructional Duty Days:	8/16/22 – 6/01/23	Number of Sections Assigned:	One
Name: MADISON ROSENBAUM			
Job Title:	Instructor		
CTE Industry Sector:	Health Science and Medical Technology	Instructional Hours:	Up to 720 hours
School Site/Location:	THS	Rate per Instructional Hour:	\$41.45
Instructional Duty Days:	8/16/22 – 6/01/23	Number of Sections Assigned:	Four
Name: BIANCA SALTER			
Job Title:	Instructor		
CTE Industry Sector:	Arts Media and Entertainment	Instructional Hours:	Up to 180 hours
School Site/Location:	CVHS	Rate per Instructional Hour:	\$40.17
Instructional Duty Days:	8/16/22 – 6/01/23	Number of Sections Assigned:	One
Name: MICHAEL SCOTT			
Job Title:	Instructor		
CTE Industry Sector:	Health Science and Medical Technology	Instructional Hours:	Up to 180 hours
School Site/Location:	CCATC	Rate per Instructional Hour:	\$41.45
Instructional Duty Days:	8/16/22 – 6/01/23	Number of Sections Assigned:	One
Name: GREGORY WEIPERT			
Job Title:	Instructor		
CTE Industry Sector:	Engineering and Architecture	Instructional Hours:	Up to 900 hours
School Site/Location:	CVHS	Rate per Instructional Hour:	\$58.62 + \$1,000/mo. stipend
Instructional Duty Days:	8/16/22 – 6/01/23	Number of Sections Assigned:	Five

CERTIFICATED MANAGEMENT 2022-23 NEW HIRE

Name:	DAVE FOSTER		
Job Title:	K12 SWP Pathway Coordinator	Salary:	CEMA Salary Range 123D, \$125,494
Hire Date:	June 20, 2022		
School Site/Location:	CCATC	Assignment:	12 Months

CERTIFICATED PERSONNEL RESIGNATION/SEPARATION

NAME	TITLE	EFFECTIVE DATE	LOCATION
Alan Arslan	Engineering Instructor	06/03/2022	Capistrano Valley HS
NAME	TITLE	EFFECTIVE DATE	LOCATION
Margaret Han	Veterinary Instructor	06/03/2022	CCATC
NAME	TITLE	EFFECTIVE DATE	LOCATION
Brent Lewis	Aviation Instructor	06/03/2022	Tesoro HS

CLASSIFIED PERSONNEL 2022-2023 NEW HIRES

Name:	LYNNE BELL		
Effective Date:	July 18, 2022	Job Title:	Career Guidance Specialist
Salary:	Range 38, Step G - \$38.11/hour – classified salary schedule	Assignment:	11 Month
Name:	STEPHANIE BRIZENO		
Effective Date:	July 18, 2022	Job Title:	Career Guidance Specialist
Salary:	Range 38, Step D - \$32.92/hour – classified salary schedule	Assignment:	11 Month
Name:	AUTUMN McCLENAGHAN		
Effective Date:	July 18, 2022	Job Title:	Career Guidance Specialist
Salary:	Range 38, Step C - \$31.36/hour – classified salary schedule	Assignment:	11 Month
Name:	CONOR O'BRIEN		
Effective Date:	August 16, 2022	Job Title:	Skills Assistant
Salary:	Range 22, Step B - \$20.12/hour – classified salary schedule	Assignment:	10 Month

**GRANT SUB-AGREEMENT BETWEEN
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
AND
COLLEGE AND CAREER ADVANTAGE**

This grant sub-agreement (hereinafter “Agreement”) is entered into on this 11th day of July, 2022, between Rancho Santiago Community College District (hereinafter “RSCCD”) and **College and Career Advantage** (hereinafter “SUBCONTRACTOR”). RSCCD and SUBCONTRACTOR may be referred to individually as a “Party” and collectively as the “Parties” in this Agreement.

WHEREAS, RSCCD will support the Orange County Regional Consortium as the Fiscal Agent for the Strong Workforce Program (SWP) K12 Pathway Coordinators (hereinafter “Grant”) in the Orange County (OC) region from the California Community Colleges Chancellor’s Office, (hereinafter “PRIME SPONSOR”) Workforce and Economic Development Division.

WHEREAS, the PRIME SPONSOR, has directed RSCCD to sub-grant and contract with Local Educational Agencies to host K12 Pathway Coordinators to provide technical assistance and support to local educational agencies in implementing career technical education courses, programs, and pathways.

WHEREAS, RSCCD has the right to enter into agreements with outside entities for various services with the approval of the Board of Trustees; and

WHEREAS, SUBCONTRACTOR has agreed to host the **Strong Workforce Program K12 Pathway Coordinator** serving the **South Orange County Community College District** in the **Orange County Region**, and to participate in the purpose of the Grant according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties hereby agree as follows:

ARTICLE I

1. **Statement of Work**

SUBCONTRACTOR agrees to perform the work in the Scope of Work (*Exhibit A*) which by reference is incorporated into this Agreement. SUBCONTRACTOR agrees to comply with all provisions, to perform all work as set forth in this Agreement and the aforementioned Statement of Work in a professional, timely and diligent manner.

2. **Period of Performance**

The period of performance for this Agreement shall be from July 1, 2022, through September 30, 2023.

3. **Total Cost**

The total cost to RSCCD for performance of this Agreement shall not exceed \$130,000.00.

4. Budget

SUBCONTRACTOR agrees that expenditure of funds under this Agreement will be in accordance with the Scope of Work (*Exhibit A*) submitted by the SUBCONTRACTOR and approved by the PRIME SPONSOR and/or RSCCD, as appropriate, which by reference is incorporated into this Agreement. Modifications to the budget are allowed without prior approval, as long as the total dollar amount is not affected and the outcomes of the Agreement will not be materially affected.

5. Payment and Invoicing

Payment to the SUBCONTRACTOR shall be based on an advanced payment of 70% and a final payment of 30%. Payments will not exceed the amount listed above under Article I.3. "Total Costs".

SUBCONTRACTOR must submit invoices for payment to RSCCD via e-mail to FA_K12K14_SWP@rsccd.edu. The subject line of the e-mail should be written as follows: "Invoice Enclosed – LEA Acronym/SWP K12 Pathway Coordinator/Sub-Agreement #"

Refer to the invoice form and instructions (*Exhibit B*) for the process to submit invoices.

6. Reporting

SUBCONTRACTOR will provide reports as requested or required by the PRIME SPONSOR, in a timely manner. Refer to the Guidance Memorandum (*Exhibit C*) on guidance and instructions on reporting.

7. Expenditure of Grant Funds

SUBCONTRACTOR agrees to comply with all Grant requirements and that it is solely responsible for the appropriate expenditure of all Grant funds received and for any misappropriation or dis-allowment of Grant funds.

8. Program Design Requirements

RSCCD may request SUBCONTRACTOR to follow specific processes and procedures, complete forms or toolkits, or comply with related directions pertaining to program design, to ensure that projects meet the funding requirements and PRIME SPONSOR's expectations and standards. Technical assistance, training and support services will be provided to assist SUBCONTRACTOR with responding to these requests.

9. Modifications

If the SUBCONTRACTOR wishes to make substantial changes to the scope of work, then a revised scope of work that describes the requested changes and their impact to the budget and outcomes must be submitted to and approved by RSCCD. Substantial changes are those that would represent a significant deviation from the approved scope of work and would lead to different outcomes or fall outside of the generally understood purpose of the use of the funds. Changes in methods of implementation (i.e., the means by which the approved scope of work is implemented) or movement between budget line items would not be considered substantial changes, and would not require prior approval.

10. Time Extensions

SUBCONTRACTOR must spend all of the funds allocated through this Agreement within the timeframe of the Agreement.

11. Independent Contractor

SUBCONTRACTOR agrees that the service provided hereunder are rendered in its capacity as an independent contractor and that it is not in any way an agent of RSCCD, nor shall its employees be entitled to any personnel benefits of RSCCD whatsoever.

12. Subcontract Assignment

Unless specifically noted in the Scope of Work (*Exhibit A*), none of the duties of, or work to be performed by, SUBCONTRACTOR under this Agreement shall be sub-contracted or assigned to any agency, consultant, or person without the prior written approval by RSCCD. No subcontract or assignment shall terminate or alter the legal obligation of SUBCONTRACTOR pursuant to this Agreement. SUBCONTRACTOR shall ensure that all subcontracts for services and contracted staff are procured in a manner consistent with state guidelines. Upon request, SUBCONTRACTOR shall submit to RSCCD copies of all subcontracts for services and contracted staff, and other agreements, as well as documentation indicating the approving authority's approval that relate to this Agreement.

13. Record Keeping

SUBCONTRACTOR agrees to maintain project records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated.

14. Audit

SUBCONTRACTOR agrees that RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. SUBCONTRACTOR agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, SUBCONTRACTOR agrees to include a similar right of RSCCD, the PRIME SPONSOR, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.

15. Mutual Indemnification

Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused by the sole negligence or willful misconduct of the non-indemnifying party or any of its agents or employees.

16. Termination

Either Party may terminate this Agreement, with or without cause upon thirty (30) days written notice served upon the other Party. Notice shall be deemed served on the date of mailing. Upon termination, or notice thereof, the Parties agree to cooperate with one another in the orderly transfer of contract responsibilities, records, and pertinent documents.

The obligations of RSCCD under this Agreement are contingent upon the availability of State funds, as applicable, for the reimbursement of SUBCONTRACTOR expenditures, and inclusion of sufficient funds for the services hereunder in the budget approved by the RSCCD Board of Trustees each fiscal year this Agreement remains in effect. In the event that such funding is terminated or reduced, RSCCD shall provide SUBCONTRACTOR with written notification of such determination, and RSCCD will reimburse SUBCONTRACTOR for costs incurred up to the termination date.

17. Disputes

In the event of a dispute between the Parties, the aggrieved Party shall notify the other Party and provide a detailed description of the alleged problem. The Parties agree to use reasonable efforts to resolve such dispute by good faith negotiations and mutual agreement. In the event such informal resolution is not successful within a reasonable period of time, the Parties hereby agree that such dispute will be resolved in the manner specified below.

Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by RSCCD and/or the PRIME SPONSOR. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to SUBCONTRACTOR. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, RSCCD receives from SUBCONTRACTOR a written request to appeal said decision. Pending final decision of the appeal, SUBCONTRACTOR shall act in accordance with the written decision of RSCCD or the PRIME SPONSOR, whichever is the final arbiter of the dispute. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the PRIME SPONSOR, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

18. Notices

All notices, reports and correspondence between the Parties hereto respecting this Agreement shall be via email or deposited in the United States Mail addressed as follows:

RSCCD: Primary Contact:

Rancho Santiago Community College District
Sarah Santoyo, Assistant Vice Chancellor, Educational Services
2323 N. Broadway, Suite 201
Santa Ana, CA 92706
(714) 480-7466; Santoyo_Sarah@rsccd.edu

Fiscal Representative:
Rancho Santiago Community College District
Iris I. Ingram, Vice Chancellor of Business Services
2323 North Broadway, Ste. 404-1
Santa Ana, CA 92706
(714) 480-7340; Ingram_Iris@rsccd.edu

SUBCONTRACTOR:

Primary Contact:

Name: Dr. Paul Weir
Title: Executive Director
Address: 33122 Valle Road
City, State Zip: San Juan Capistrano, CA 92675
Phone No.: 949-234-9476
E-mail: PPWeir@capousd.org

Fiscal Contact:

Name: Melanie Inskeep
Title: Accountant
Address: 33122 Valle Road
City, State Zip: San Juan Capistrano, CA 92675
Phone No.: 949-234-9459
E-mail: MEInskeep@capousd.org

19. Total Agreement

This Agreement, together with the attachments hereto, expresses the total understanding of both Parties. There are no oral understandings of the Parties or terms and conditions other than as are stated herein. SUBCONTRACTOR acknowledges that it has read and agrees to all terms and conditions included in this Agreement.

20. Amendments

This Agreement may be modified or revised at any time by the Parties as long as the amendment is made in writing and signed by an authorized official of both Parties.

ARTICLE II

1. Legal Terms and Conditions

This Agreement will be implemented in accordance with the conditions defined in the Grant Agreement, RFA Specifications and the Grant Agreement Legal Terms and Conditions (*Exhibit D* - Articles I, Rev. 09/18 and Article II, Rev. 05/14), as set forth and incorporated

into this Agreement by reference. As the Grant is subject to any additional restrictions, limitations, or conditions enacted in the State Budget and/or Executive Orders that may affect the provisions, terms, or funding of this Agreement in any manner, RSCCD may modify this Agreement through an amendment, as needed. SUBCONTRACTOR agrees to expend all funds in accordance with all applicable federal, state and local laws and regulations.

2. Assurances

By signing this Agreement the Parties certify that they comply with the Legal Terms and Conditions described in Exhibit D, Article II (Rev. 5/14) regarding Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, the Nondiscrimination Clause, Accessibility for Persons with Disabilities, and Drug-Free Workplace Certification.


This Agreement represents the entire understanding between RSCCD and SUBCONTRACTOR with respect to the Grant. No change, modification, extension, termination or waiver of this Agreement, or any of the provisions herein contained, shall be valid unless made in writing and signed by duly authorized representatives of the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto certify that they have read and understand all the terms and conditions contained herein and have caused this Agreement to be executed as of the day that both Parties have signed the Agreement.

RANCHO SANTIAGO COMMUNITY
COLLEGE DISTRICT

SUBCONTRACTOR: College and Career
Advantage

By: 
Name: Iris I. Ingram

By: 
Name: Dr. Paul Weir

Title: Vice Chancellor, Business Services

Title: Executive Director

Date: Jul 18, 2022

Date: July 27, 2022

Board Approval Date: July 11, 2022

95-2661408
Employer/Taxpayer Identification Number (EIN)

List of Exhibits

Exhibit A: Scope of Work/Application

Exhibit B: Invoice Form and Instructions

Exhibit C: Guidance Memorandum (05/2022)

Exhibit D: Articles I, Rev. 09/18 and Article II, Rev. 05/14

(NOTE: Exhibit D is included as a general reference on the allowable and appropriate use of funds. Many of the specific terms in the Articles (e.g., payment, invoicing) pertain solely to the Fiscal Agent and do not apply to the SUBCONTRACTOR.)

Memorandum of Understanding
Between
Capistrano Unified School District and
College and Career Advantage (ROP)

I. STATEMENT OF WORK

All services provided under this agreement shall be performed by Vanessa Boyle, a CCA teacher at Aliso Niguel High School as six sections of her teaching assignment. The teacher agrees to provide instruction in the area of Culinary Arts/Culinary Baking.

II. PERIOD OF PERFORMANCE

The term of this agreement shall be for the duration of the 2022-2023 school year.

III. COSTS AND PAYMENTS

In consideration of the performance of the foregoing in a satisfactory manner, Capistrano Unified School District agrees to pay College and Career Advantage an estimated amount of \$100,000 including statutory payroll benefits, and health and welfare for six sections of College and Career Advantage CTE courses taught by Ms. Boyle for the term of the 2022-2023 school year.


APPROVED:



Rich Montgomery, Assistant Superintendent,
Human Resource Services

8/29/22

Date



Paul Weir, Executive Director
College and Career Advantage

8/29/22

Date

Memorandum of Understanding
Between
Capistrano Unified School District and
College and Career Advantage (ROP)

I. STATEMENT OF WORK

All services provided under this agreement shall be performed by Jason Zuidema, a CCA teacher at San Juan Hills High School as three sections of his teaching assignment. The teacher agrees to provide instruction in the area of TV Broadcast journalism and Video Production.

II. PERIOD OF PERFORMANCE

The term of this agreement shall be for the duration of the 2022-2023 school year.

III. COSTS AND PAYMENTS

In consideration of the performance of the foregoing in a satisfactory manner, Capistrano Unified School District agrees to pay College and Career Advantage an estimated amount of \$50,000 including statutory payroll benefits, and health and welfare for three sections of College and Career Advantage CTE courses taught by Mr. Zuidema for the term of the 2022-2023 school year.


APPROVED:



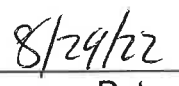
Rich Montgomery, Assistant Superintendent,
Human Resource Services



Date



Paul Weir, Executive Director
College and Career Advantage



Date

Memorandum of Understanding
Between
Capistrano Unified School District and
College and Career Advantage (ROP)

I. STATEMENT OF WORK

All services provided under this agreement shall be performed by Nathan Longdon, a CCA teacher at Dana Hills High School as three sections of his teaching assignment. The teacher agrees to provide instruction in the area of Theater and Actors Repertory.

II. PERIOD OF PERFORMANCE

The term of this agreement shall be for the duration of the 2022-2023 school year.

III. COSTS AND PAYMENTS

In consideration of the performance of the foregoing in a satisfactory manner, Capistrano Unified School District agrees to pay College and Career Advantage an estimated amount of \$50,000 including statutory payroll benefits, and health and welfare for three sections of College and Career Advantage CTE courses taught by Mr. Longdon for the term of the 2022-2023 school year.

APPROVED:



Rich Montgomery, Assistant Superintendent,
Human Resource Services

8/29/22

Date



Paul Weir, Executive Director
College and Career Advantage

8/29/22

Date

Memorandum of Understanding
Between
Capistrano Unified School District and
College and Career Advantage (ROP)

I. STATEMENT OF WORK

All services provided under this agreement shall be performed by Sean Selff, a CCA teacher at San Clemente High School as six sections of his teaching assignment. The teacher agrees to provide instruction in the area of Automotive Mechanics/Technology/Diagnostics.

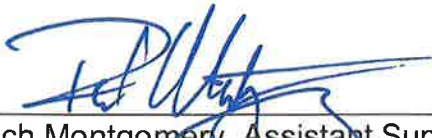
II. PERIOD OF PERFORMANCE

The term of this agreement shall be for the duration of the 2022-2023 school year.

III. COSTS AND PAYMENTS

In consideration of the performance of the foregoing in a satisfactory manner, Capistrano Unified School District agrees to pay College and Career Advantage an estimated amount of \$100,000 including statutory payroll benefits, and health and welfare for six sections of College and Career Advantage CTE courses taught by Mr. Selff for the term of the 2022-2023 school year.

APPROVED:



Rich Montgomery, Assistant Superintendent,
Human Resource Services

8/29/22
Date



Paul Weir, Executive Director
College and Career Advantage

8/29/22
Date

Memorandum of Understanding
Between
Capistrano Unified School District and
College and Career Advantage (ROP)

I. STATEMENT OF WORK

All services provided under this agreement shall be performed by Steve Steinert, a CCA teacher at Newhart Middle School as six sections of his teaching assignment. The teacher agrees to provide instruction in the area of Woodshop.

II. PERIOD OF PERFORMANCE

The term of this agreement shall be for the duration of the 2022-2023 school year.

III. COSTS AND PAYMENTS

In consideration of the performance of the foregoing in a satisfactory manner, Capistrano Unified School District agrees to pay College and Career Advantage an estimated amount of \$100,000 including statutory payroll benefits, and health and welfare for six sections of College and Career Advantage CTE courses taught by Mr. Steinert for the term of the 2022-2023 school year.

APPROVED:



Rich Montgomery, Assistant Superintendent,
Human Resource Services

8/29/22
Date



Paul Weir, Executive Director
College and Career Advantage

8/29/22
Date

ORANGE COUNTY SUPERINTENDENT OF SCHOOLS
MEMORANDUM OF UNDERSTANDING ("MOU")

This Memorandum of Understanding (MOU) is entered into by and between the Orange County Superintendent of Schools, herein called the "Program Sponsor" and College and Career Advantage herein called the "District," who agrees to participate in the Orange County Superintendent of Schools Career Technical Education (CTE) Teacher Credentialing Program.

1. PROGRAM SPONSOR: BASIC RESPONSIBILITIES

The Program Sponsor agrees to:

- A. Provide credential services for Designated Subjects CTE Credential candidates
 - Review and advise on eligibility requirements.
 - Analyze application packet to confirm eligibility.
 - Submit to the Commission on Teacher Credentialing (CTC) the approved candidates application for a Preliminary Designated Subjects CTE Credential.
- B. Establish and maintain a partnership with the District
 - Distribute periodic commission and program information.
 - Convene the Institute for Leadership Development (ILD) advisory council a minimum of twice a year to further support collaboration among local Institutions of Higher Education (IHE's), District and all relevant stakeholders.
- C. Provide all program coursework and support
 - Provide CTC approved coursework facilitated by CTE experts delivered in an online environment.
 - Review and analyze data from course evaluations to inform program decisions.
 - Establish partnerships with IHE's and District to identify additional professional development opportunities and support.
- D. Adhere to the Commission on Teacher Credentialing mandates as they apply to educator preparation programs as defined by the 7-year accreditation reporting cycle.

2. DISTRICT: BASIC RESPONSIBILITIES

The District agrees to:

- A. Identify one (1) District contact person.
- This individual will serve as the District representative to work collaboratively with the ILD Program Coordinator to support their candidate(s) enrollment in the Program Sponsor's CTE Teacher Credentialing Program.
 - This individual will participate in a program orientation to secure a current understanding of program requirements timelines and available resources.
 - This individual will sit on the ILD advisory council representing his/her District interest.
- B. Ensure candidates enroll in the next available CTE cohort following recommendation of preliminary credential.
- C. Accreditation from the CTC recommends that all districts employing CTE preliminary credential holders continue to support candidates by providing a mentor. The District agrees to provide a mentor to all enrolled CTE program candidates. These mentors will work with the Program Sponsor's Program Specialist to give ongoing support to these candidates. CTE mentor roles and responsibilities are outlined in Exhibit "A", "Just-in-Time Mentor Selection Guidelines, Roles and Responsibilities", which is attached hereto and incorporated by reference herein. CTE mentors must meet the following selection criteria:
- Minimum of three (3) years of successful teaching experience.
 - Hold a clear Designated Subjects CTE credential.
 - Submit an application to the Program Sponsor's Program Specialist.

3. TERM AND TERMINATION

This agreement shall be effective from July 1, 2022 until June 30, 2023 and is renewable annually, by mutual written agreement. The MOU may be amended by mutual written consent of the parties and may be terminated by Program Sponsor upon thirty (30) days advance written notification.

4. PAYMENT

A. District Not Paying Fees:

If the District is not paying program costs for candidates going through the Program Sponsor's CTE Teacher Credentialing Program, the program tuition and all other costs will be the responsibility of the enrolled candidate.

B. District Paying Fees:

If the District agrees to pay program costs for candidates going through the Program Sponsor's CTE Teacher Credentialing Program, fees are further described in Exhibit "B", which is attached hereto and incorporated by reference herein.

5. INDEMNIFICATION

Both parties agree to defend, indemnify, save, and hold harmless each other from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of the other party. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

6. INSURANCE

Both parties shall maintain such general liability, property damage, workers' compensation, and auto insurance, and any other insurance as may be necessary, as is required to protect Program Sponsor's and District interests as they may appear.

7. EMPLOYEE FINGERPRINTING

During the entire term of the MOU, both parties, including any/all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1 when either parties' employees and/or employees of subcontractors will have more than limited contact with Program Sponsor's candidates.

8. GOVERNING LAW/FORUM SELECTION

This MOU is made, entered into and executed in Orange County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Orange County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

9. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this MOU.

10. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this MOU shall be deemed to be inserted herein and the MOU shall be read and enforced as though it were so inserted and included.

11. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this MOU shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

12. TOBACCO-FREE POLICY

In the interest of public health, Program Sponsor provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted for by the Program Sponsor pursuant to Program Sponsor's Board Policy 400-7. Failure to abide with conditions of this policy could result in the termination of this MOU.

13. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty or perjury under the laws of the State of California that they will comply with the requirements of the Drug-Free Workplace Act of 1988 (Government Code Section 8350 et. seq.).

14. RECORD RETENTION AND INSPECTION

Both parties shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this

MOU. All records shall be kept and maintained by District/Program Sponsor and made available to Program Sponsor/District during the entire term of this Contract and for a period not less than five (5) years.

15. NOTICES

All notices or demands to be given under this MOU by either Party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third (3rd) day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either Party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this MOU, the addresses of the Parties are as follows:

District:	Program Sponsor:
College and Career Advantage	Orange County
33122 Valle Road	Superintendent of Schools
San Juan Capistrano, California 92675	200 Kalmus Drive
Attn: <u>Dr. Paul Weir</u>	Costa Mesa, California 92626
	Attn: Patricia McCaughey

16. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this MOU, District certifies to the best of its knowledge and belief that it and its principals:

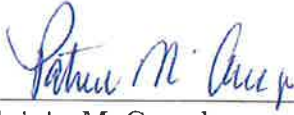
- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- B. Have not, within a three-year period preceding the execution of this MOU, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or MOU under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- C. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with

commission of any of the offenses enumerated in Section B above, of this certification; and, .

D. Have not, within a three-year period preceding the execution of this MOU, had one or more public transactions (Federal, State or Local) terminated for cause of default.

ORANGE COUNTY
SUPERINTENDENT OF SCHOOLS

COLLEGE AND CAREER
ADVANTAGE

By 
Patricia McCaughey
Administrator

By 
Dr. Paul Weir, Executive Director

Date August 5, 2022

Date August 5, 2022

College and Career Advantage-CTE(10001740)23
Zip5



"Exhibit A"

Just-in-Time Mentor Selection Guidelines, Roles and Responsibilities

Accreditation from the CTC recommends that all districts employing CTE preliminary credential holders continue to support candidates by providing a mentor. This "Just in Time" mentor will continue to uphold and maintain the responsibilities carried out by their CTE program mentor.

Selection Criteria

- Certificated, have at least three years of successful teaching experience and verification of recent work experience in an education setting
- Trained pedagogical coaches (CTE On-Line Certificated) and support providers to CTE program candidates
- Curriculum developers and/or leaders
- Competent in providing complete, accurate, and timely feedback to candidates' questions, concerns or clarification needs.
- Supportive of program candidates by serving as a lifeline during the preliminary teaching year/s.

District/Employer Responsibilities

- Select Mentors per selection criteria
- Complete the candidate's recommendation form and submit the application and Recommendation form to the OCDE
- Supervision of Mentors and Candidates
- Support participation in professional development opportunities
- Attend Credential Advisory meetings
- Ensure Early Orientation completion

Mentor Responsibilities

- Complete application for district recommendation/LEA approval
- To be qualified, mentors must obtain:
 - Valid, clear teaching credential
 - Minimum of 3 years teaching experience
 - Verification of recent work experience in an educational setting
 - Recommendation of district employer
- Complete CTE Program Mentor Orientation
- Conduct classroom observations (1 per year during preliminary credential process)
- Provide ongoing feedback to candidates
- Provide required documentation to OCDE Program Staff
- Attend Advisory, Curriculum Review, and State-wide mentor collaboration meetings



"EXHIBIT B"

Orange County Department of Education
Institute for Leadership Development
Career Technical Education (CTE) Teacher
Credentialing Program



Fostering and
Sustaining
Professional
Capital

ORANGE COUNTY DEPARTMENT OF EDUCATION CTE TEACHER CREDENTIALING PROGRAM FIRST-TIME CREDENTIAL CANDIDATES

As an approved Program Sponsor, The Orange County Department of Education recommends candidates to the Commission on Teacher Credentialing (CTC) for the preliminary Career Technical Education (CTE) Credential. Within three years, First-Time Credential CTE candidates must successfully fulfill the following requirements to obtain the clear Designated Subjects (DS) CTE Credential:

- ✓ Complete the application process to be issued a preliminary credential
 - \$100.00 program fee to OCDE
 - \$200.00 non-refundable deposit to be applied to course fee
- ✓ Complete the free, self-paced, on-line Early Orientation course within 30 days of receiving the email instructions. Note: It is strongly recommended that any CTE candidate lacking appropriate computer hardware and software or basic computer skills (including the ability to utilize the Internet and email as well as download, print, and create PDF documents) should purchase the necessary equipment and complete a computer literacy course prior to applying for the CTE credential.
- ✓ Complete the required courses (CTE Teacher Preparation Course and Instructional Practices of CTE)
 - Total required program hours = 150
 - CTE 101 - \$1000.00
 - CTE 102 \$1000.00
 - ELL/SN 100 - \$375.00
 - Health Education for Educators - \$375.00

All courses are online.
- ✓ Complete CPR (Infant, Child and Adult), and U.S. Constitution requirements.
- ✓ Candidates must demonstrate competency in all Category II Program Standards by completion of the program in order to be recommended for a clear CTE credential.
- ✓ Verify four terms/two years of successful teaching, from the date the preliminary credential is issued, in the industry sector listed on the credential. The experience must be a minimum of one course in each of the four terms, two of which must be with the same employing school district.
- ✓ Teachers with less than two years of successful teaching experience or those who have not met the CTE Category II Program Standards must complete the Advanced Teaching Methods and Strategies Course (CTE104) in order to qualify for the clear CTE credential.

Please contact the CTE Teacher Credentialing Program at 714-966-4091 or go to our website at <http://www.ocde.us/CTE/Pages/default.aspx> for additional information.



Orange County Department of Education
Institute for Leadership Development
Career Technical Education (CTE) Teacher
Credentialing Program



Fostering and
Sustaining
Professional
Capital

ORANGE COUNTY DEPARTMENT OF EDUCATION
CTE TEACHER CREDENTIALING PROGRAM
CREDENTIAL HOLDER CANDIDATES

As an approved Program Sponsor, The Orange County Department of Education recommends candidates to the Commission on Teacher Credentialing (CTC) for the preliminary Career Technical Education (CTE) Credential. Teachers holding a **clear** multiple subject, single subject or education specialist California teaching credential must have:

- An authorization to teach English learners
- At least one year of teaching experience while holding the original credential
- Two years of occupational experience in the specific industry sector for the CTE credential they wish to obtain (Work experience based on qualifications set by CTC, approved alternatives or substitutions will qualify)

*If the original teaching credential does not include an authorization to **teach English learners** or if the individual does not hold a separate English learner authorization (i.e. Clear CLAD/BCLAD Certificate, Certificate of Completion of Staff Development) then the individual must complete the coursework for the English learner authorization in addition to the other credential requirements.*

- ✓ Must complete the application process to be issued a preliminary credential
 - \$100.00 program fee to OCDE
 - \$200.00 nonrefundable deposit to be applied to course fee

Additionally, within three years, candidates must successfully fulfill the following requirements to obtain the **clear** Designated Subjects (DS) CTE Credential:

- ✓ Must complete the required CTE Core course
 - 75 hours/\$1000.00
 - All courses are online
- ✓ Must have completed the Health Education for Teachers, CPR (Infant, Child and Adult), and U.S. Constitution requirements.
- ✓ Must demonstrate competency in all Category II Program Standards by completion of the program in order to be recommended for a clear CTE credential.
- ✓ Must verify one additional year of documented successful CTE teaching experience completed while holding a preliminary CTE credential to qualify for the clear CTE credential.

Please contact the CTE Teacher Credentialing Program at 714-966-4091 or go to our website at <http://www.ocde.us/CTE/Pages/default.aspx> for additional information.

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board
FROM: Paul Weir, Executive Director
DATE: September 14, 2022
SUBJECT: STIPENDS

BACKGROUND INFORMATION

Certain CTE courses require the instructor to perform additional work outside of their regular assignment related to the industry sector being taught. In many cases, the work is mandated by the state or licensing authority and in other instances they are assigned as part of a ROP employment practice throughout the state. In order to stay competitive in the CTE teaching workforce, CCA follows these same practices. The stipends below are for additional work performed outside of the regular teaching schedule for 2022-23.

CURRENT SITUATION

CCA has assigned stipends to the following courses/instructors as deemed necessary.

Lab Maintenance Stipends:

The following instructors paid \$1,000 for lab stipend monthly (10 times):

Engineering Lab Stipend – CVHS – Greg Weipert
Woodworking Lab Stipend – NHMS – Steve Steinert

Internship Stipends:

The following instructors are paid for internship assignments based on number of students out on site for a maximum of \$1,000 (Ratio: 25% 1-5 Students, 50% 6-10 Students, 75% 11-15 Students and 100% 16+ Students)

Pharmacy – CCTC – Juan Alvarez
Medical Assistant – CCTC – Rhonda Brown
Sports Medicine – CVHS – Kathryn Cleek
Veterinary Technician – CCTC – Angela DeLegge
Medical Hospital Careers – LBHS – Rachel Friedman-de Leon
Dental Assistant – CCTC – Adrienne Gutierrez
Emergency Medical Technician – CVHS/LBHS – Eric Johnson
Surgical Technologist – CCTC – Scott Jones
Biotechnology – DHHS – Kristine Akintade \$333.33 monthly (10 times)

CTSO/HOSA Advisor Stipends monthly (10 times):

CTSO/HOSA – CVHS – Kathryn Cleek \$500
CTSO/HOSA – SJHHS – Rocco DiFrancesco \$250
CTSO/HOSA – ANHS – Eric Johnson \$250
CTSO/HOSA – CVHS – Rick Jung \$500
CTSO/HOSA – CVHS – Shawn O'Brien \$250

Extra Duty Coordinators: \$30 per hour

EMT – THS – Rocco DiFrancesco (50 hours per semester)
CPR – CCTS – Adrienne Gutierrez (Up to 20 hours per semester)

Tutorial and Prep

Commencing Spring 2022 semester and continuing for 2022/23 additional hours for tutorial and prep time based on instructors regular assignment hours per week at their regular salary rate of pay.

Assignment 15+ hours per week – 4 hours per week
Assignment less than 15 hours per week – 2 hours per week

Funding source: CTEIG Grant, District Apportionment Pass-Through, K12 Strong Workforce Program, California Adult Education Program, All included in the 2022/23 Preliminary Budget

RECOMMENDATION

It is respectfully requested that the Governing Board approve the stipends.

MISSION/VISION

In order to provide a clear focus for ~~South Coast~~ **College and Career Advantage** Regional Occupational Program (ROP) programs, activities and operations, the Governing Board shall adopt a long-range vision that sets direction for ~~the ROP~~ **College and Career Advantage** which is focused on student learning and describes what the Board wants its programs to achieve. This vision may be incorporated in various documents, including ~~the ROP's~~ **College and Career Advantage's** mission or purpose statement, philosophy, long-term goals, short-term objectives and/or comprehensive plans.

(cf. 0100 - Philosophy)
(cf. 0200 - Goals for the School District)
(cf. 0400 - Comprehensive Plans)
(cf. 9000 - Role of the Board)

The ~~Superintendent~~ **Executive Director** shall recommend an appropriate process for establishing and/or reviewing ~~the ROP's~~ **College and Career Advantage's** mission/vision statements which is inclusive of parents/guardians, students, staff, community and business members.

The Board shall review the **ROP College and Career Advantage** mission/vision statements at least every three years. Following these reviews the Board may revise or reaffirm the direction it has established for ~~the ROP.~~ **College and Career Advantage.**

The ~~Superintendent~~ **Executive Director** shall communicate ~~the ROP's~~ **College and Career Advantage's** vision to staff, parents/guardians and the community and shall regularly report to the Board regarding ~~ROP~~ **College and Career Advantage** progress toward the mission.

(cf. 0500 - Accountability)
(cf. 1100 - Communication with the Public)

Management Resources:

CSBA PUBLICATIONS
Maximizing School Board Leadership: Vision, 1996
WEB SITES
CSBA: <http://www.csba.org>

Policy
adopted: October 25, 2007
revised: March 14, 2013
revised:

COLLEGE AND CAREER ADVANTAGE
SOUTH COAST ROP
San Juan Capistrano, California

PHILOSOPHY

As part of its responsibility to establish a guiding vision for ~~the Capistrano-Laguna Beach~~ **College and Career Advantage** Regional Occupational Program (ROP), the Governing Board shall develop and regularly review a set of fundamental principles which describes ~~the ROP's~~ **College and Career Advantage's** beliefs, values or tenets. The Board and ~~ROP~~ **College and Career Advantage** staff shall incorporate this philosophy in all ~~ROP~~ **College and Career Advantage** programs and activities.

(cf. 0000 - Mission/Vision)
(cf. 0200 - Goals for the School District)
(cf. 9000 - Role of the Board)

It is the philosophy of ~~the ROP~~ **College and Career Advantage** that:

1. All students can learn and succeed.
2. Every student in ~~the ROP~~ **College and Career Advantage**, regardless of gender, special needs, or social, ethnic, language or economic background has a right to a high-quality education that challenges the student to achieve to his/her fullest potential.
3. The future of our nation and community depends on students possessing the skills to be lifelong learners and effective, contributing members of society.
4. A safe, nurturing environment is necessary for learning.
5. Parents/guardians have a right and an obligation to participate in their student's schooling.
6. The ability of students to learn is affected by social, health and economic conditions and other factors outside the classroom.
7. Early identification of student learning and behavioral difficulties contribute to student success.
8. Students and staff respond positively to high expectations and recognition for their accomplishments.
9. Continuous school improvement is necessary to meet the needs of students in a changing economy and society.
10. The diversity of the student population and staff enriches the learning experience for all students.
11. A highly skilled and dedicated staff has a direct and powerful influence on students' lives and learning.

PHILOSOPHY (continued)

12. A high level of communication, trust, respect and teamwork among Board members and the Superintendent **Executive Director** contributes to effective decision making.
13. The community provides an essential resource to the educational program.
14. Effective communication with all stakeholders helps build support for the schools.
15. Accountability for the ROP's **College and Career Advantage's** programs and operations is shared by the entire educational community, with the ultimate accountability resting with the Board as the basic embodiment of representative government.

Legal Reference:

EDUCATION CODE

51002 *Local development of programs based on stated philosophy and goals*

51019 *Definition of philosophy*

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Vision, 1996

Policy

Adopted: October 25, 2007

revised: January 15, 2015

revised:

COLLEGE AND CAREER ADVANTAGE

SOUTH COAST ROP

San Juan Capistrano, California

GOALS FOR THE CAPISTRANO-LAGUNA BEACH COLLEGE AND CAREER ADVANTAGE REGIONAL OCCUPATIONAL PROGRAM

The Governing Board shall adopt long-term goals for achieving the Capistrano-Laguna Beach College and Career Advantage Regional Occupational Program's (ROP) overall vision for its schools as well as clear performance standards and benchmarks which can be used to determine if the ROP College and Career Advantage is meeting these goals. Goals shall be limited in number so as to be reasonably achievable within established timelines.

- (cf. 0000 - Mission/Vision)*
- (cf. 0100 - Philosophy)*
- (cf. 0500 - Accountability)*
- (cf. 9000 - Role of the Board)*

The Chief Executive Officer (CEO) Executive Director may establish short-term, interim objectives and comprehensive plans to ensure adequate, regular progress toward the ROP's College and Career Advantage's long-term goals. The WASC Action Plan will serve as the guiding document for the ROP's College and Career Advantage's long term goals.

- (cf. 0400 - Comprehensive Plans)*

The ROP's College and Career Advantage's goals are to:

1. Maintain safe and orderly campuses which promote learning.

- (cf. 0450 - Comprehensive Safety Plan)*
- (cf. 5144 - Discipline)*

2. Provide appropriate instruction to meet the varied academic and career goals of students by identifying and responding to individual student needs.

- (cf. 6000 - Concepts and Roles)*
- (cf. 6030 - Integrated Academic and Vocational Instruction)*

3. Ensure that all students achieve academic proficiency in essential areas of skill and knowledge.

- (cf. 6011 - Academic Standards)*
- (cf. 6146.1 - High School Graduation Requirements)*
- (cf. 6146.5 - Elementary/Middle School Graduation Requirements)*

4. Provide for the specialized needs of identified groups of students.

- (cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)*
- (cf. 6164.6 - Identification and Education under Section 504)*
- (cf. 6171 - Title I Programs)*
- (cf. 6172 - Gifted and Talented Student Program)*

**GOALS FOR ~~THE CAPISTRANO-LAGUNA BEACH~~ COLLEGE AND CAREER
ADVANTAGE REGIONAL OCCUPATIONAL PROGRAM (continued)**

(cf. 6174 - Education for English Language Learners)
(cf. 6175 - Migrant Education Program)

5. Promote student health and nutrition in order to enhance readiness for learning.

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 3554 - Other Food Sales)
(cf. 6142.7 - Physical Education)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6145.2 - Athletic Competition)

6. Develop each student's self-respect, respect for others, appreciation for diversity and sense of personal responsibility.

(cf. 5137 - Positive School Climate)
(cf. 6141.6 - Multicultural Education)

7. Provide time and resources for collaboration, planning and professional development for all staff.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

8. Maintain fiscal integrity for ~~the ROP~~ College and Career Advantage

(cf. 3100 - Budget)
(cf. 3400 - Management of District Assets/Accounts)
(cf. 3460 - Financial Reports and Accountability)

9. Improve the organization, management and decision-making structure and capabilities of ~~the ROP~~ College and Career Advantage to better support the education of students.

(cf. 0420.5 - School-Based Decision Making)
(cf. 2000 - Concepts and Roles)

10. Employ technology in ways that enhance learning, teaching and non-instructional operations.

(cf. 0440 - District Technology Plan)
(cf. 4040 - Employee Use of Technology)
(cf. 6162.7 - Use of Technology in Instruction)
(cf. 6163.4 - Student Use of Technology)

11. Provide and maintain facilities to meet the needs of present and future students.

**GOALS FOR THE ~~CAPISTRANO-LAGUNA BEACH~~ COLLEGE AND CAREER
ADVANTAGE REGIONAL OCCUPATIONAL PROGRAM** (continued)

(cf. 7000 - Concepts and Roles)
(cf. 7110 - Facilities Master Plan)

12. Maintain positive relations with parents/guardians and the community, emphasizing communication and inviting participation in the schools.

(cf. 1220 - Citizen Advisory Committees)
(cf. 1240 - Volunteer Assistance)
(cf. 1700 - Relations between Private Industry and the Schools)
(cf. 6020 - Parent Involvement)

13. Collaborate with other public agencies and private organizations to ensure that student's physical, social and emotional needs are met.

(cf. 1020 - Youth Services)
(cf. 1400 - Relations between Other Governmental Agencies and the Schools)

14. Provide a system of shared accountability for student achievement with clear performance standards and consequences.

(cf. 0500 - Accountability)
(cf. 0510 - School Accountability Report Card)
(cf. 2140 - Evaluation of the Superintendent)
(cf. 4115 - Evaluation/Supervision)
(cf. 4215 - Evaluation/Supervision)
(cf. 4315 - Evaluation/Supervision)
(cf. 6162.5 - Student Assessment)
(cf. 9400 - Board Self-Evaluation)

Legal Reference:

EDUCATION CODE

51002 *Local development of programs based on stated philosophy and goals*
51020 *Definition of goal*
51021 *Definition of objective*

Management Resources:

CSBA PUBLICATIONS

Healthy Food Policy Resource Guide, 2003
Maximizing School Board Leadership: Vision, 1996

WEB SITES

CSBA: <http://www.csba.org>

Policy
adopted: October 25, 2007
revised:

**~~CAPISTRANO-LAGUNA BEACH~~ ROP
COLLEGE AND CAREER ADVANTAGE**
San Juan Capistrano, California

NONDISCRIMINATION IN ROP COLLEGE AND CAREER ADVANTAGE PROGRAMS AND ACTIVITIES

The Governing Board is committed to equal opportunity for all individuals in education. ~~Capistrano-Laguna-Beach~~ **College and Career Advantage** Regional Occupational Program (ROP) activities and programs shall be free from discrimination based on gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics. The Board shall promote programs which ensure that discriminatory practices are eliminated in all **ROP College and Career Advantage** activities.

- (cf. 4030 - Nondiscrimination in Employment)*
- (cf. 4032 - Reasonable Accommodation)*
- (cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*
- (cf. 5145.3 - Nondiscrimination/Harassment)*
- (cf. 5145.7 - Sexual Harassment)*
- (cf. 5146 - Married/Pregnant/Parenting Students)*
- (cf. 6145.2 - Athletic Competition)*
- (cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)*
- (cf. 6164.6 - Identification and Education under Section 504)*
- (cf. 6178 - Vocational Education)*
- (cf. 6200 - Adult Education)*

ROP College and Career Advantage programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act.

The ~~Chief Executive Officer (CEO)~~ **Executive Director** shall ensure that ~~the ROP~~ **College and Career Advantage** provides auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, notetakers, written materials, taped text, and Braille or large print materials.

- (cf. 6020 - Parent Involvement)*

Individuals with disabilities shall notify the ~~CEO~~ **Executive Director** if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program or meeting.

- (cf. 9320 - Meetings and Notices)*
- (cf. 9322 - Agenda/Meeting Materials)*

The ~~CEO~~ **Executive Director** shall notify students, parents/guardians, employees, employee organizations and applicants for admission and employment, and sources of referral for applicants about ~~the ROP's~~ **College and Career Advantage's** policy on nondiscrimination. Such notification shall be included in each announcement, bulletin, catalog, application form or other recruitment materials distributed to these groups. (34 CFR 104.8, 106.9)

NONDISCRIMINATION IN ROP COLLEGE AND CAREER ADVANTAGE PROGRAMS AND ACTIVITIES (continued)

The ~~CEO~~ **Executive Director** shall also provide information about related complaint procedures.

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 4031 - Complaints Concerning Discrimination in Employment)

In compliance with law, ~~the ROP's~~ **College and Career Advantage's** nondiscrimination policy shall be published in the individual's primary language to the extent practicable.

(cf. 5145.6 - Parental Notifications)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
48985 Notices to parents in language other than English

GOVERNMENT CODE

11000 Definitions
11138 Rules and regulations
12900-12996 Fair Employment and Housing Act
54953.2 Brown Act compliance with Americans with Disabilities Act

PENAL CODE

422.55 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1400-1487 Individuals with Disabilities in Education Act
1681-1688 Discrimination based on sex or blindness, Title IX
2301-2415 Carl D. Perkins Vocational and Applied Technology Act
6311 State plans

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act
36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI
104.1-104.39 Section 504 of the Rehabilitation Act of 1973
106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:
106.9 Dissemination of policy

**NONDISCRIMINATION IN ROP COLLEGE AND CAREER ADVANTAGE
PROGRAMS AND ACTIVITIES (continued)**

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS

Protecting Students from Harassment and Hate Crime, January, 1999

Notice of Non-Discrimination, January, 1999

Nondiscrimination in Employment Practices in Education, August, 1991

WEB SITES

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/offices/OCR>

CDE: <http://www.cde.ca.gov>

Safe Schools Coalition: <http://www.casafeschoolscoalition.org>

Pacific Disability and Business Technical Assistance Center: <http://www.pacdbtac.org>

Policy
adopted: October 25, 2007
revised:

**CAPISTRANO-LAGUNA BEACH ROP
COLLEGE AND CAREER ADVANTAGE**
San Juan Capistrano, California

ROP COLLEGE AND CAREER ADVANTAGE REGIONAL OCCUPATIONAL PROGRAM TECHNOLOGY PLAN

The Governing Board recognizes that technology can greatly enhance the instructional program as well as the efficiency of ~~Capistrano-Laguna-Beach~~ **College and Career Advantage** Regional Occupational Program (ROP) and school site administration. The Board also realizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks.

The ~~Chief Executive Officer (CEO)~~ **Executive Director** shall develop a plan to address the short- and long-term technology needs of the ~~ROP~~ **College and Career Advantage** and provide for compatibility of resources between the school program sites and the two districts served. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.

The ~~CEO~~ **Executive Director** may appoint a technology committee to assist with the above investigations and determinations.

(cf. 6162.7 - Use of Technology in Instruction)
(cf. 6163.4 - Student Use of Technology)

Legal Reference:

EDUCATION CODE

- 10550-10555 Telecommunications standards
- 51006 Computer education and resources
- 51007 Programs to strengthen technological skills
- 51865 California distance learning policy
- 51870-51874 Educational Technology
- 60010 Instructional materials definitions
- 66940-66941 Distance learning

UNITED STATES CODE, TITLE 20

- 6751-6777 Enhancing Education Through Technology Act, No Child Left Behind Act, Title II, Part D

Management Resources:

CDE PUBLICATIONS

- The California Master Plan for Educational Technology, 1992
- K-12 Network Technology Planning Guide: Building the Future, 1994

Policy
adopted: October 25, 2007
revised:

~~CAPISTRANO-LAGUNA BEACH ROP~~
COLLEGE AND CAREER ADVANTAGE
San Juan Capistrano, California

COMPREHENSIVE SAFETY PLAN

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that teaches strategies for violence prevention and emphasizes high expectations for student conduct, responsible behavior, and respect for others.

(cf. 5131 - Conduct)

The ~~Chief Executive Officer (CEO)~~ **Executive Director** shall oversee the development of a ~~Capistrano-Laguna Beach College and Career Advantage~~ **College and Career Advantage** Regional Occupational Program (ROP) comprehensive safety plan that is applicable to all campus and internship school sites. (Education Code 32281)

The Board shall review the comprehensive ~~ROP~~ **College and Career Advantage** safety plan in order to ensure compliance with state law, Board policy and administrative regulation.

The Board shall approve the plan at a regularly scheduled meeting and the adoption of the plan shall not be a consent item. At a minimum, the Board shall discuss both of the following: (Education Code 35294.22)

1. How the safety plan addresses the needs of each ~~ROP~~ **College and Career Advantage** instructional site and participating students.
2. How the school safety planning committee, when writing the plan, considered the “three essential components” described in Education Code 35294.21, including assuring each student a safe physical environment; assuring each student a safe, respectful, accepting, and emotionally nurturing environment; and developing each student’s resiliency skills.

(cf. 9322 - Agenda/Meeting Materials)

The ~~CEO~~ **Executive Director** shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

(cf. 1340 - Access to District Records)

By October 15 of each year, the ~~CEO~~ **Executive Director** shall notify the California Department of Education of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

(cf. 1312.3 - Uniform Complaint Procedures)

Legal Reference: (see next page)

COMPREHENSIVE SAFETY PLAN (continued)*Legal Reference:*EDUCATION CODE200-262.4 *Prohibition of sex discrimination*32260-32262 *Interagency School Safety Demonstration Act of 1985*32270 *School safety cadre*32280-32289 *School safety plans*32290 *Safety devices*35147 *School site councils and advisory committees*35183 *School dress code; uniforms*35291 *Rules*35291.5 *School-adopted discipline rules*35294.10-35294.15 *School Safety and Violence Prevention Act*35294.20-35294.25 *Double Your Cash program*41510-41514 *School safety and consolidated grant*48900-48927 *Suspension and expulsion*48950 *Speech and other communication*67381 *Violent crime*PENAL CODE11164-11174.3 *Child Abuse and Neglect Reporting Act*CALIFORNIA CONSTITUTIONArticle 1, Section 28(c) *Right to Safe Schools*UNITED STATES CODE, TITLE 207101-7165 *Safe and Drug Free Schools and Communities, especially:*7114 *Application for local educational agencies*UNITED STATES CODE, TITLE 4212101-12213 *Americans with Disabilities Act**Management Resources:*CSBA PUBLICATIONS*911! A Manual for Schools and the Media During a Campus Crisis, 2001**Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999*CDE PUBLICATIONS*Safe Schools: A Planning Guide for Action, 2002*U.S. DEPARTMENT OF EDUCATION PUBLICATIONS*Practical Information on Crisis Planning: A Guide for Schools and Communities, May 2003**Early Warning, Timely Response: A Guide to Safe Schools, August 1998*WEB SITESCSBA: <http://www.csba.org>American Red Cross: <http://www.redcross.org>California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lss>California Office of Emergency Services: <http://www.oes.ca.gov>California Seismic Safety Commission: <http://www.seismic.ca.gov>Federal Bureau of Investigation: <http://www.fbi.gov>National Alliance for Safe Schools: <http://www.safeschools.org>National School Safety Center: <http://www.nsscl.org>U.S. Department of Education, Safe Schools: <http://www.ed.gov/about/offices/list/osep/gtss.html>

Policy

Adopted: October 25, 2007

revised:

CAPISTRANO LAGUNA BEACH ROP
COLLEGE AND CAREER ADVANTAGE
 San Juan Capistrano, CA

ACCOUNTABILITY

The Governing Board recognizes its responsibility to ensure accountability to the public for the performance of ~~the Capistrano Laguna Beach~~ **College and Career Advantage** Regional Occupational Program (ROP). The Board shall regularly review the effectiveness of ~~the ROP's~~ **College and Career Advantage's** programs, personnel, and fiscal operations, with a focus on the ROP's **College and Career Advantage's** effectiveness in improving student achievement. The Board shall establish systems and processes to monitor results and to evaluate ~~the ROP's~~ **College and Career Advantage's** progress toward accomplishing ~~the rop's~~ **College and Career Advantage's** vision and goals.

- (cf. 0000 - Mission/Vision)*
- (cf. 0200 - Goals for the School District)*
- (cf. 0400 - Comprehensive Plans)*
- (cf. 2140 - Evaluation of the Superintendent)*
- (cf. 3460 - Financial Accountability and Reports)*
- (cf. 4115 - Evaluation/Supervision)*
- (cf. 4215 - Evaluation/Supervision)*
- (cf. 4315 - Evaluation/Supervision)*
- (cf. 6011 - Academic Standards)*
- (cf. 6141 - Curriculum Development and Evaluation)*
- (cf. 6190 - Evaluation of the Instructional Program)*
- (cf. 9000 - Role of the Board)*
- (cf. 9005 - Governance Standards)*
- (cf. 9400 - Board Self-Evaluation)*

The Board and the ~~Chief Executive Officer (CEO)~~ **Executive Director** shall agree upon appropriate measures of ~~ROP~~ **College and Career Advantage**, program, and student performance and shall establish a schedule for providing regular reports to the Board and the public regarding ~~the ROP~~ **College and Career Advantage**.

- (cf. 0510 - School Accountability Report Card)*
- (cf. 1100 - Communication with the Public)*
- (cf. 1112 - Media Relations)*

Opportunities for feedback from students, parents/guardians, staff, and business community members shall be made available as part of the review and evaluation of ~~ROP~~ **College and Career Advantage** programs and operations.

- (cf. 6020 - Parent Involvement)*

Indicators of ~~ROP~~ **College and Career Advantage** progress in improving student achievement shall include, but not be limited to, student follow-up data, comprehensive technology plan, implementation of the WASC Action Plan, and feedback from subject-area Advisory Committees.

- (cf. 0520 - Intervention for Underperforming Schools)*
- (cf. 0520.1 - High Priority Schools Grant Program)*
- (cf. 0520.2 - Title I Program Improvement Schools)*

CONSENT CALENDAR

**Agenda Item #15
September 14, 2022**

ACCOUNTABILITY (continued)

- (cf. 0520.3 - Title I Program Improvement Districts)*
- (cf. 6162.5 - Student Assessment)*
- (cf. 6162.51 - Standardized Testing and Reporting Program)*
- (cf. 6162.52 - High School Exit Examination)*

Legal Reference:

EDUCATION CODE

- 33127-33129 Standards and criteria for fiscal accountability*
- 33400-33407 CDE evaluation of district programs*
- 44660-44665 Evaluation of certificated employees*
- 51041 Evaluation of the educational program*
- 52050-52059 Public Schools Accountability Act*
- 60640-60649 Standardized Testing and Reporting Program*

CODE OF REGULATIONS, TITLE 5

- 15440-15463 Standards and criteria for fiscal accountability*

UNITED STATES CODE, TITLE 20

- 6311 Accountability, adequate yearly progress*
- 6312 Local educational agency plan*
- 6316 School and district improvement*

CODE OF FEDERAL REGULATIONS, TITLE 34

- 200.13-200.20 Adequate yearly progress*
- 200.30-200.35 Identification of program improvement schools*
- 200.36-200.38 Notification requirements*
- 200.52-200.53 District improvement*

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Accountability: <http://www.cde.ca.gov/ta/ac>

U.S. Department of Education, No Child Left Behind: <http://www.nclb.gov>

Policy
adopted : October 25, 2007
revised :

**CAPISTRANO-LAGUNA BEACH ROP
COLLEGE AND CAREER ADVANTAGE**
San Juan Capistrano, California

CONSENT CALENDAR

**Agenda Item #15
September 14, 2022**

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board
FROM: Melanie Inskeep, Accountant
DATE: September 14, 2022
SUBJECT: 2021-2022 UNAUDITED ACTUALS

BACKGROUND INFORMATION

Education code 41023 and 41200 requires the JPA Governing Board to file the 2021-2022 Unaudited Actuals financial reports with the County Superintendent of Schools.

CURRENT SITUATION

The 2021-22 Unaudited Actuals financial reports reflect assets of \$10,187,050 and liabilities of \$2,632,934 resulting in an Ending Fund Balance of \$ 7,554,116.

The components of CCA's fund balance of \$7,554,116 for fiscal year ending June 30, 2022 reflect the following:

\$ 10,000	Revolving Cash Fund
\$ 11,926	Restricted (Handicap Pupils)
\$ 166,306	Reserves for Economic Uncertainties
\$7,365,884	Restricted (COVID-19 Supplemental)

RECOMMENDATION

It is respectfully requested that the Governing Board approve the certification of the 2021-2022 Unaudited Actuals.

ACTION/VOTE

**Agenda Item 17
September 14, 2022**

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2021-22 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the JPA pursuant to Education Code sections 41023 and 42100.

Signed: _____
Clerk/Secretary of the JPA Governing Board
(Original signature required)

Date of Meeting: Sep 14, 2022

To the Superintendent of Public Instruction:

2021-22 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code sections 41023 and 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

For JPA:

Howard Marinier
Name
Executive Director
Title
(714) 966-4176
Telephone
HMarinier@ocde.us
E-mail Address

Dr. Paul Weir
Name
Executive Director
Title
(949)234-9464
Telephone
PPWEIR@capousd.org
E-mail Address

REQUEST FOR AN APPROVED INDIRECT COST RATE:

JPAs do not receive an approved indirect cost rate unless specifically requested.

(N) Do you want an approved indirect cost rate for use with 2023-24 programs? (Yes/No)

Unaudited Actuals
 FINANCIAL REPORTS
 2021-22 Unaudited Actuals
 Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2023-24, subject to CDE approval (applicable only if an approved indirect cost rate has been requested).	5.77%

1/15/2021

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	14,693,504.88	4,255,647.70	-71.0%
4) Other Local Revenue		8600-8799	1,935,678.77	1,092,139.00	-43.6%
5) TOTAL, REVENUES			16,629,183.65	5,347,786.70	-67.8%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	2,260,710.76	2,222,341.00	-1.7%
2) Classified Salaries		2000-2999	546,819.70	784,700.13	43.5%
3) Employee Benefits		3000-3999	1,118,214.19	1,372,179.44	22.7%
4) Books and Supplies		4000-4999	1,155,191.67	624,090.22	-46.0%
5) Services and Other Operating Expenditures		5000-5999	958,519.47	742,786.52	-22.5%
6) Capital Outlay		6000-6999	528,648.32	677,835.80	28.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	2,798,482.00	1,310,554.40	-53.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			9,366,586.11	7,734,487.51	-17.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			7,262,597.54	(2,386,700.81)	-132.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			7,262,597.54	(2,386,700.81)	-132.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	291,519.18	7,554,116.72	2491.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			291,519.18	7,554,116.72	2491.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			291,519.18	7,554,116.72	2491.3%
2) Ending Balance, June 30 (E + F1e)			7,554,116.72	5,167,415.91	-31.6%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	10,000.00	10,000.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	7,377,810.34	4,991,109.53	-32.3%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	166,306.38	166,306.38	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	8,320,098.36		
1) Fair Value Adjustment to Cash in County Treasury		9111	(127,571.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	10,000.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,984,523.35		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			10,187,050.71		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	1,793,923.50		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	839,010.49		
6) TOTAL, LIABILITIES			2,632,933.99		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I7 + J2)			7,554,116.72		

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
FEDERAL REVENUE					
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	2,798,482.00	1,310,554.40	-53.2%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	1,232,508.18	2,401,471.32	94.8%
Drug/Alcohol/Tobacco Funds	6695	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	10,662,514.70	543,621.98	-94.9%
TOTAL, OTHER STATE REVENUE			14,693,504.88	4,255,647.70	-71.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	31,508.05	36,000.00	14.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	(127,571.00)	0.00	-100.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
In-District Premiums/ Contributions		8674	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.0%
All Other Local Revenue		8699	550,741.72	561,309.00	1.9%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	1,481,000.00	494,830.00	-66.6%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
ROC/P Transfers					
From Districts or Charter Schools	6360	8791	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,935,678.77	1,092,139.00	-43.6%
TOTAL, REVENUES			16,629,183.65	5,347,786.70	-67.8%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	1,993,620.71	1,839,720.00	-7.7%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	267,090.05	382,621.00	43.3%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,260,710.76	2,222,341.00	-1.7%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	42,674.80	38,581.56	-9.6%
Classified Support Salaries		2200	62,009.79	67,840.37	9.4%
Classified Supervisors' and Administrators' Salaries		2300	135,135.00	321,577.00	138.0%
Clerical, Technical and Office Salaries		2400	307,000.11	356,701.20	16.2%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			546,819.70	784,700.13	43.5%
EMPLOYEE BENEFITS					
STRS		3101-3102	536,117.02	639,744.43	19.3%
PERS		3201-3202	111,348.02	199,078.42	78.8%
OASDI/Medicare/Alternative		3301-3302	48,068.03	44,379.27	-7.7%
Health and Welfare Benefits		3401-3402	376,078.53	430,505.73	14.5%
Unemployment Insurance		3501-3502	15,244.77	15,035.21	-1.4%
Workers' Compensation		3601-3602	27,915.09	39,993.65	43.3%
OPEB, Allocated		3701-3702	3,442.73	3,442.73	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,118,214.19	1,372,179.44	22.7%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	4,212.46	24,000.00	469.7%
Books and Other Reference Materials		4200	90.22	90.22	0.0%
Materials and Supplies		4300	683,380.47	300,000.00	-56.1%
Noncapitalized Equipment		4400	467,508.52	300,000.00	-35.8%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,155,191.67	624,090.22	-46.0%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	179,455.71	50,000.00	-72.1%
Dues and Memberships		5300	25,056.82	24,025.81	-4.1%
Insurance		5400-5450	59,655.00	59,655.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	3,116.95	2,987.20	-4.2%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	690,779.55	605,618.51	-12.3%
Communications		5900	455.44	500.00	9.8%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			958,519.47	742,786.52	-22.5%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	528,648.32	677,835.80	28.2%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			528,648.32	677,835.80	28.2%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	2,798,482.00	1,310,554.40	-53.2%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments					
To Districts or Charter Schools	6500	7221	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.0%
ROC/P Transfers of Apportionments					
To Districts or Charter Schools	6360	7221	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			2,798,482.00	1,310,554.40	-53.2%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			9,366,586.11	7,734,487.51	-17.4%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: Special Reserve Fund		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: Special Reserve Fund		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	14,693,504.88	4,255,647.70	-71.0%
4) Other Local Revenue		8600-8799	1,935,678.77	1,092,139.00	-43.6%
5) TOTAL, REVENUES			16,629,183.65	5,347,786.70	-67.8%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		5,172,177.14	4,648,030.49	-10.1%
2) Instruction - Related Services	2000-2999		505,101.88	509,169.07	0.8%
3) Pupil Services	3000-3999		138,771.26	177,470.96	27.9%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		671,225.58	1,008,426.68	50.2%
8) Plant Services	8000-8999		80,828.25	80,835.91	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	2,798,482.00	1,310,554.40	-53.2%
10) TOTAL, EXPENDITURES			9,366,586.11	7,734,487.51	-17.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			7,262,597.54	(2,386,700.81)	-132.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			7,262,597.54	(2,386,700.81)	-132.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	291,519.18	7,554,116.72	2491.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			291,519.18	7,554,116.72	2491.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			291,519.18	7,554,116.72	2491.3%
2) Ending Balance, June 30 (E + F1e)			7,554,116.72	5,167,415.91	-31.6%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	10,000.00	10,000.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			7,377,810.34	4,991,109.53	-32.3%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	166,306.38	166,306.38	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2021-22 Unaudited Actuals	2022-23 Budget
6360	Pupils with Disabilities Attending ROC/P	11,925.80	11,925.80
7431	COVID-19 Supplemental Funding for ROCPs	7,365,884.54	4,979,183.73
Total, Restricted Balance		7,377,810.34	4,991,109.53

Fund: 01 General Fund		
Resource: 0000 Unrestricted		
Description	Object	2021-22 Unaudited Actuals
Ending Fund Balance	979Z	176,306.38
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	10,000.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	166,306.38
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund		
Resource: 6360 Pupils with Disabilities Attending ROC/P		
Description	Object	2021-22 Unaudited Actuals
Ending Fund Balance	979Z	11,925.80
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	11,925.80
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund		
Resource: 7431 COVID-19 Supplemental Funding for ROCPs		
Description	Object	2021-22 Unaudited Actuals
Ending Fund Balance	979Z	7,365,884.54
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	7,365,884.54
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund		
Resource: 0000 Unrestricted		
Description	Object	2022-23 Budget
Ending Fund Balance	979Z	176,306.38
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	10,000.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	166,306.38
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund		
Resource: 6360 Pupils with Disabilities Attending ROC/P		
Description	Object	2022-23 Budget
Ending Fund Balance	979Z	11,925.80
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	11,925.80
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund		
Resource: 7431 COVID-19 Supplemental Funding for ROCPs		
Description	Object	2022-23 Budget
Ending Fund Balance	979Z	4,979,183.73
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	4,979,183.73
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements	18,175.00		18,175.00			18,175.00
Buildings	1,176,759.41		1,176,759.41			1,176,759.41
Equipment	173,112.00		173,112.00	528,648.32		701,760.32
Total capital assets being depreciated	1,368,046.41	0.00	1,368,046.41	528,648.32	0.00	1,896,694.73
Accumulated Depreciation for:						
Land Improvements	(12,101.67)		(12,101.67)		908.75	(13,010.42)
Buildings	(1,025,523.40)		(1,025,523.40)		31,434.06	(1,056,957.46)
Equipment	(109,761.63)		(109,761.63)		17,521.52	(127,283.15)
Total accumulated depreciation	(1,147,386.70)	0.00	(1,147,386.70)	0.00	49,864.33	(1,197,251.03)
Total capital assets being depreciated, net excluding lease assets	220,659.71	0.00	220,659.71	528,648.32	49,864.33	699,443.70
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Governmental activity capital assets, net	220,659.71	0.00	220,659.71	528,648.32	49,864.33	699,443.70
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net excluding lease assets	0.00	0.00	0.00	0.00	0.00	0.00
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable	65,368.22	5,048.99	70,417.21	23,758.53		94,175.74	
Governmental activities long-term liabilities	65,368.22	5,048.99	70,417.21	23,758.53	0.00	94,175.74	0.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 344,364.00
2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 3,577,937.92

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 9.62%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. _____
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	296,938.96
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	25,000.00
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	7,775.68
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	329,714.64
9. Carry-Forward Adjustment (Part IV, Line F)	0.00
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	329,714.64

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	4,707,166.11
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	505,101.88
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	138,771.26
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	68,539.30
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	217,110.03
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	73,052.57
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	5,709,741.15

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment

(For information only - not for use when claiming/recovering indirect costs)
(Line A8 divided by Line B19) 5.77%

D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2023-24 see www.cde.ca.gov/fg/ac/ic)
(Line A10 divided by Line B19) 5.77%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	<u>329,714.64</u>
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	<u>0.00</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (0%) times Part III, Line B19); zero if negative	<u>0.00</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (0%) times Part III, Line B19) or (the highest rate used to recover costs from any program (0%) times Part III, Line B19); zero if positive	<u>0.00</u>
D. Preliminary carry-forward adjustment (Line C1 or C2)	<u>0.00</u>
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	<u>0.00</u>

Approved indirect cost rate: 0.00%
 Highest rate used in any program: 0.00%

<u>Fund</u>	<u>Resource</u>	<u>Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)</u>	<u>Indirect Costs Charged (Objects 7310 and 7350)</u>	<u>Rate Used</u>
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	Teacher Full-Time Equivalents			Classroom Units			Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	
	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)							
Instructional Goals Description							
0001 Pre-Kindergarten							
1110 Regular Education, K-12							
3800 Career Technical Education							
4110 Regular Education, Adult							
4630 Adult Career Technical Education							
5000-5999 Special Education (allocated to 5001)							
6000 ROC/P							
Other Goals Description							
7110 Nonagency - Educational							
7130 Nonagency - Other							
8500 Child Care and Development Services							
Other Funds Description							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)							
-- Cafeteria (Funds 13 & 61)							
C. Total Allocation Factors	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00		0.00	
1110	Regular Education, K-12	0.00	0.00	0.00		0.00	
3800	Career Technical Education	0.00	0.00	0.00		0.00	
4110	Regular Education, Adult	0.00	0.00	0.00		0.00	
4630	Adult Career Technical Education	0.00	0.00	0.00		0.00	
5000-5999	Special Education	0.00	0.00	0.00		0.00	
6000	Regional Occupational Ctr/Prg (ROC/P)	5,896,878.53	0.00	5,896,878.53	671,225.58	6,568,104.11	
Other Goals							
7110	Nonagency - Educational	0.00	0.00	0.00		0.00	
7150	Nonagency - Other	0.00	0.00	0.00		0.00	
8500	Child Care and Development Services	0.00	0.00	0.00		0.00	
Other Costs							
----	Food Services					0.00	
----	Enterprise					0.00	
----	Facilities Acquisition & Construction					0.00	
----	Other Outgo					2,798,482.00	
Other Funds							
----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00		0.00	
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)					0.00	
Total General Fund and Charter Schools Funds Expenditures		5,896,878.53	0.00	5,896,878.53	671,225.58	9,366,586.11	

Goal	Type of Program	Instruction (Functions 1000- 1999)	Instructional Supervision and Administration (Functions 2100- 2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420- 2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110- 3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000- 4999)	Community Services (Functions 5000- 5999)	General Administration (Functions 7000- 7999, except 7210)*	Plant Maintenance and Operations (Functions 8100- 8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000-5999	Special Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	ROC/P	5,172,177.14	390,413.65	10,000.00	1,04,688.23	138,771.26	0.00	0.00	0.00	0.00	80,828.25	0.00	5,896,878.53
Other Goals													
7110	Nonagency - Educational	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		5,172,177.14	390,413.65	10,000.00	1,04,688.23	138,771.26	0.00	0.00	0.00	0.00	80,828.25	0.00	5,896,878.53

* Functions 7100-7199 for goals 8100 and 8500

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)				Total
		Full-Time Equivalents	Classroom Units	Pupils Transported		
Instructional Goals						
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	
1110	Regular Education, K-12	0.00	0.00	0.00	0.00	
3800	Career Technical Education	0.00	0.00	0.00	0.00	
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	
5000-5999	Special Education (allocated to 5001)	0.00	0.00	0.00	0.00	
6000	ROC/P	0.00	0.00	0.00	0.00	
Other Goals						
7110	Nonagency - Educational	0.00	0.00	0.00	0.00	
7150	Nonagency - Other	0.00	0.00	0.00	0.00	
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00	
Other Funds						
--	Adult Education (Fund 11)		0.00		0.00	
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00	
--	Cafeteria (Funds 13 and 61)		0.00		0.00	
Total Allocated Support Costs		0.00	0.00	0.00	0.00	

A. Central Administration Costs in General Fund and Charter Schools Funds		
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	68,539.30
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	0.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	577,686.28
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	25,000.00
5	Total Central Administration Costs in General Fund and Charter Schools Funds	671,225.58
B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds		
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	5,896,878.53
2	Total Allocated Costs (from Form PCR, Column 2, Total)	0.00
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	5,896,878.53
C. Direct Charged Costs in Other Funds		
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	0.00
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100) (Not applicable to JPAs)	0.00
5	Total Direct Charged Costs in Other Funds	0.00
D. Total Direct Charged and Allocated Costs (B3 + C5)		5,896,878.53
E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)		11.38%

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400-6600)	0.00				0.00
Enterprise (Objects 1000-5999, 6400-6600)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6600)			0.00		0.00
Other Outgo (Objects 1000-7999)				2,798,482.00	2,798,482.00
Total Other Costs	0.00	0.00	0.00	2,798,482.00	2,798,482.00

SACS2022ALL Financial Reporting Software - 2022.2.0
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Unaudited Actuals
2021-22 Unaudited Actuals
Technical Review Checks

College and Career Advantage ROP JPA

Orange County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special	

Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3307, 3309, 3312, 3318, and 3332. PASSED

BALANCE-FDxRS - (F) - Adjusted Beginning Fund Balance plus Revenues minus Expenditures minus Assets minus Deferred Outflows of Resources plus Liabilities plus Deferred Inflows of Resources, must total zero by fund and resource. PASSED

PY-EFB=CY-BFB - (F) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance (Object 9791). PASSED

PY-EFB=CY-BFB-RES - (F) - Prior year ending balance (preloaded from last year's unaudited actuals submission) must equal current year beginning balance (Object 9791), by fund and resource. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

DUE-FROM=DUE-TO - (F) - Due from Other Funds (Object 9310) must equal Due to Other Funds (Object 9610). PASSED

INTRAFD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net

to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

CEFB=FD-EQUITY - (F) - Components of Ending Fund Balance/Net Position (objects 9710-9790, 9796, and 9797) must agree with Fund Equity (Assets [objects 9100-9489] plus Deferred Outflows of Resources [objects 9490-9499] minus Liabilities [objects 9500-9689] minus Deferred Inflows of Resources [objects 9690-9699]). PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

AR-AP-POSITIVE - (F) - Accounts Receivable (Object 9200), Due from Other Funds (Object 9310), Accounts Payable (Object 9500), and Due to Other Funds (Object 9610) should have a positive balance by resource, by fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

NET-INV-CAP-ASSETS - (W) - If capital asset amounts are imported/ keyed, objects 9400-9489, (Capital Assets) in funds 61-95, then an amount should be recorded for Object 9796 (Net Investment in Capital Assets) within the same fund. PASSED

SUPPLEMENTAL CHECKS

ICRATE-REQST-PRVDED - (F) - JPAs must indicate in the Unaudited Actual Certification (Form CA) whether or not they are requesting a state approved indirect cost rate. PASSED

ASSET-IMPORT - (F) - If capital asset amounts are imported/ keyed (Function 8500, Facilities Acquisition and Construction, or objects 6XXX, Capital Outlay; or objects 9400-9489, Capital Assets, in funds 61-67), then capital asset supplemental data (Form ASSET) must be provided. PASSED

DEBT-IMPORT - (F) - If long-term debt amounts are imported/ keyed, the long-term debt supplemental data (Form DEBT) must be provided. PASSED

IC-ADMIN-PLANT-SVCS - (O) - Percentage of plant services costs attributable to general administration should not be zero or exceed 25%. PASSED

IC-PCT - (O) - The straight indirect cost percentage before the carry-forward adjustment (Form ICR, Part III, Line C) is between 2% and 9%. PASSED

IC-POSITIVE - (O) - The indirect cost rate after the carry-forward adjustment (Form ICR, Part III, Line D) should be positive. PASSED

IC-ADMIN-NOT-ZERO - (O) - Other General Administration costs (Part III, Line A1) in Form ICR should not be zero. PASSED

IC-BD-SUPT-NOT-ZERO - (O) - Board and Superintendent costs (Part III, Line B7) in Form ICR should not be zero. PASSED

IC-BD-SUPT-VS-ADMIN - (O) - In Form ICR, the ratio of Board and Superintendent costs (Part III, Line B7) to Other General Administration costs (Part III, Line A1) should not be less than 5%. PASSED

IC-EXCEEDS-LEA-RATE - (O) - The indirect cost rate used in one or more programs (Form ICR, Exhibit A - Rate Used) should not exceed the LEA's approved indirect cost rate. PASSED

PCRAF-UNDISTRIBUTED - (F) - Allocation factors must be entered in Form PCRAF for support functions with costs in undistributed goals (goals 0000 and 9000). PASSED

PCR-ALLOC-NO-DIRECT - (W) - In forms PCR/PCRAF, costs should normally only be allocated to goals that have direct costs. PASSED

PCR-GF-EXPENDITURES - (F) - Total Costs by Program in Form PCR, Column 6 should agree with total expenditures (objects 1000-7999) in funds 01, 09, and 62. PASSED

ASSET-ACCUM-DEPR-NEG - (F) - In Form ASSET, accumulated depreciation and amortization for governmental and business-type activities must be zero or negative. PASSED

ASSET-PY-BAL - (F) - If capital asset ending balances were included in the prior year unaudited actuals, the Schedule of Capital Assets (Form ASSET) must be provided. PASSED

DEBT-ACTIVITY - (O) - If long-term debt exists, there should be activity entered in the Schedule of Long-Term Liabilities (Form DEBT) for each type of debt. PASSED

DEBT-POSITIVE - (F) - In Form DEBT, long-term liability ending balances must be positive. PASSED

DEBT-PY-BAL - (F) - If long-term liability ending balances were included in the prior year unaudited actuals data, the Schedule of Long-Term Liabilities (Form DEBT) must be provided. PASSED

EXPORT CHECKS

FORM01-PROVIDE - (W) - Form 01 (Form 01I) must be opened and saved. PASSED

UNAUDIT-CERT-PROVIDE - (F) - Unaudited Actual Certification (Form CA) must be provided. PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Melanie Inskeep, Accountant

DATE: September 14, 2022

SUBJECT: ACTUARIAL STUDY OF RETIREE HEALTH LIABILITIES –
UNDER SEPARATE COVER

BACKGROUND INFORMATION

In July 2004, the Governmental Accounting Standards Board (GASB) implemented Statement No. 45 Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions (OPED). GASB 45 was prompted by concern over potentially large government employer obligations for post-employment benefits; it applies to all government entities including public schools.

Subsequently in June 2015, GASB issued Statement No's 74/75 with the primary objectives to improve the usefulness of information and improve the accounting and financial reporting by state and local governments for postemployment benefits.

CURRENT SITUATION

In the development of the actuarial study, CCA used the entry age actuarial cost method in compliance with GASB 74/75.

CCA entered into an agreement with Total Compensation Systems, Inc. to perform an actuarial study of retiree health liabilities under GASB 74/75 with a valuation and measurement date as of fiscal year-end June 30, 2022. The study was completed August 16, 2022, and provides the necessary information to comply with GASB 74/75. A copy has been provided to the auditing firm of Christy White, Inc.

RECOMMENDATION

It is respectfully requested that the Governing Board acknowledge receipt of the Actuarial Study of Retiree Health Liabilities prepared by Total Compensation Systems, Inc.

ACTION/VOTE

Agenda Item 18
September 14, 2022

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board
FROM: Dr. Paul Weir, Executive Director
DATE: September 14, 2022
SUBJECT: ORGANIZATION GOALS – 2022-2023

CURRENT SITUATION

The Leadership Team has developed the following draft of the Organizational Goals for 2022-2023.

The Organizational Goals will be brought to the December Board meeting for consideration of approval. These Organizational Goals will provide useful guidance for staff and serve as guidelines for action. The approved Organizational Goals will be shared with staff.

RECOMMENDATION

It is respectfully requested that the Governing Board review and discuss the 2022-2023 Organizational Goals.



College and Career Advantage Organizational Goals

2022-2023

1. Student Achievement

- a. Through the work of our Career Guidance Specialists, increase pathway completer numbers at all high schools.
- b. Partner with middle schools to provide CTE presentations aligned with feeder high schools, CTE programming and CCA after bell offerings to increase CCA enrollment.
- c. Continue the WASC Self-Study process in preparation for accreditation in Spring 2023.
- d. Complete remaining College and Career Guidance centers at each high school site; expand services to freshmen and sophomores in 22-23.
- e. Continue to expand CTE offerings in middle and elementary schools.
- f. Issue industry based certification to all CTE students.

2. Budget/Resource Management

- a. Work with CDE, Capitol Advisors and School Services to stabilize funding through a variety of sources.
- b. Closely monitor cash flow to ensure deficits are avoided and reserves are maintained.
- c. Develop and implement an annual review cycle for inventoried equipment.
- d. Implement two-year budget for JPA ROP emergency funds.

3. Community Engagement and Communication

- a. Expand upon partnerships and collaborations throughout the region.
- b. Utilize current partners to arrange additional opportunities for students in work-based learning and expanded community participation.
- c. Update CCA curriculum based on industry partner recommendations.
- d. Strengthen marketing strategies and presentations focused on parents, students, business partners, legislators, staff and teachers in local and regional communities.
- e. Continue to update CCA Board policies.

College and Career Advantage Fall 2022 Enrollment Numbers						
High School	Number of CTE Sections Offered	Fall Enrollment Numbers	CTE Enrollment After-Bell	Total CTE Enrollment	Comparison Data Fall 2021	
ANHS	49	1,205	96	1,301	1,071	
Cal Prep	2	30	2	32	20	
CUHS	11	46	3	49	84	
CVHS	29	701	117	818	634	
DHHS	45	925	84	1,009	759	
SCHS	35	739	32	771	723	
SIHHS	49	1,229	79	1,308	1,090	
THS	30	877	51	928	793	
LBHS	2	*0	41	43	337	
HS Totals	252	5,752	505	6,259	5,511	

Classes begin 8/22/22

Middle School	Sections	Fall 2022	Fall 2021
Aliso Viejo	11	266	243
Arroyo Vista	4	14	62
Bernice Ayer	1	29	32
Carl Hankey	2	36	14
Don Juan Avila	11	148	166
Esencia	2	46	113
Fred Newhart	6	145	137
Ladera Ranch	14	302	291
Las Flores	9	74	112
Marco Forster	8	243	219
Niguel Hills	11	131	95
Shorecliffs	7	160	46
Vista del Mar	7	157	191
MS Totals	93	1751	1,721



COLLEGE AND CAREER ADVANTAGE

NEW COURSE OFFERINGS

Beginning with the Fall 2022 semester, CCA is proposing to offer the following new courses to enhance current course offerings and build upon existing career pathways. This proposal is based on labor market information and local industry needs, school site interests, career opportunities, course sequencing and student interest.

Cybersecurity- Cybersecurity prepares students for a career in network administration and technical support with a focus on cybersecurity. The course includes a series of technical subjects that provide hands-on knowledge and skills in computer hardware, operating systems, networking, and security concepts. This course targets students preparing for careers in cybersecurity and information and communications technology. Industry standards software is used.

E Sports- This course is designed to introduce students to the esports industry and college opportunities. Students will study the basic concepts of the esports ecosystem together with associated technologies and tools. The first half of this course will focus on learning concepts relevant to the esports ecosystem, while the second half of the course will focus on producing esports media. Students will receive hands-on, in-depth experience training for and participating in a high school esports league, learning competition strategies, player health and safety, and team management.

Lifeguarding- This semester long lifeguarding class is designed to teach you not only the basics in water safety but also the proper protocol when dealing with any emergencies around water. The course blends both traditional lecture style along with crucial hands-on training to teach you effective techniques to deliver prompt care to those in need. Learn how to respond safely and efficiently to water emergencies. This course will provide entry-level lifeguard participants with the knowledge, skills to prevent, recognize & respond to aquatic emergencies, and to provide care for breathing and cardiac emergencies, injuries, and sudden illnesses until emergency medical services personal take over.

RECOMMENDATION

Following discussion, it is recommended the Board review and approve the above course offerings.



**COLLEGE AND CAREER ADVANTAGE
Industry Certificates 2021-2022**

Course Name	Certification	Certification	# of Students
Automotive	ASE		365
Biotechnology	Lab Cert		105
CISCO IT	IT Essentials		21
Culinary Arts	Serve Safe		333
Dental Assisting	CPR/HIPAA	X-Ray License	10
Emergency Medical Technician	CPR/HIPAA	OSHA	45
Engineering	Solidworks		140
Fire Science	CPR	HIPAA	20
Lifeguarding*	CPR		*
Medical Assisting	CPR	HIPAA	15
Medical/Hospital Careers	CPR	HIPAA	43
Medical Core	CPR	HIPAA	48
Medical Hospital Careers-HMO	CPR	HIPAA	54
Pharmacy Clerk	CPR/HIPAA	PT License	5
Physical Therapy Aide	CPR	HIPAA	16
Sports Medicine	CPR	HIPAA	289
All CCA Classes	CDE Industry Cert		5,178
Adult Totals			108
		Total	5,286

*New Class this year



COLLEGE AND CAREER ADVANTAGE
Industry Certificates 2021-2022
Adult Program

Course Name	Certification	Certification	# of Students
Cybersecurity	CompTiA		5
Dental Assisting	CPR/HIPAA	X-Ray License	22
Emergency Medical Technician	CPR/HIPAA	OSHA	16
Medical Assisting	CPR	HIPAA	41
Pharmacy Technician	CPR/HIPAA	PT License	15
Surgical Technologist	CPR/HIPAA	AST	9
		Total	108

*New Class this year